



May 27, 2025

NOTICE OF MEETING

A Meeting of the New Haven Union Station Partnership Operations Committee for Union Station Transportation Center will be held on Wednesday, May 28, 2025 at 1:00 PM via Zoom teleconference and at NHPA's Office on 232 George Street. The Agenda for this meeting is attached.



AGENDA
OPERATIONS COMMITTEE MEETING
May 28, 2025
1:00 PM

***This will be a Hybrid Meeting Held via Zoom
and in person at NHPA's office at 232 George Street***

Join Zoom Meeting

<https://us06web.zoom.us/j/89022701218?pwd=h1f3UAbAaDHmws6OKSYrHBhYWo26iJ.1&from=addon>

Meeting ID: 890 2270 1218

Passcode: 631441

One tap mobile

+13092053325,,89022701218#,,,,*631441# US

+13126266799,,89022701218#,,,,*631441# US (Chicago)

Find your local number: <https://us06web.zoom.us/j/89022701218?pwd=h1f3UAbAaDHmws6OKSYrHBhYWo26iJ.1&from=addon>

I. CALL TO ORDER

II. PUBLIC COMMENT

Please notify Fortunata Houde (fhoude@nhparking.com) in advance if you have a desire to speak during the Public Comment section or on a specific agenda item.

Please Note: This will be a remote meeting. Any member of the public may request, in writing, a physical location and any electronic equipment necessary to attend the meeting in real time no later than twenty-four (24) hours prior to the meeting. Said individual shall have the same opportunities to provide comment or otherwise participate in the meeting as would be afforded if the meeting was held in person with the following exception: Under law, if such person loses the ability to participate because of an interruption, failure or degradation of such person's connection to the meeting by electronic equipment, the committee is not required to adjourn or postpone the meeting. Access can be from anywhere by an electronic device that has Zoom program at the address provided above in the Agenda Notice or by phone at the number set forth above in the Agenda Notice.

III. APPROVAL OF THE MINUTES

Approval of the Minutes from the April 28, 2025 Operations Committee Meeting

IV. BUDGET FY 2025-2026

Brief presentation of Budget Draft V4

V. APPROVAL OF MOTIONS OF THE OPERATIONS COMMITTEE

- A. Motion to authorize amendments to the professional service agreements for the four current active capital projects at New Haven Union Station to increase on-site oversight services for each project to full-time as directed by CTDOT; and to establish a full-time construction project manager to supervise and coordinate the multitude of active and planned construction projects at Union Station.**
- B. Motion to approve the Operating Committee Budget (V4), related Assumptions, Capital Plan and Rates for fiscal year July 1, 2025 through June 30, 2026.**

VI. MONTHLY STATION AND PARKING MANAGER REPORTS

NHPA Campus Manager Monthly Presentation

- Operations**
- Finance**
- Capital Projects**
- Review of REST program report**
- New items this month**

VII. CAMPUS PROJECTS

Enabling Project – Phase 1 #23-051

**Design direction given at May 9th meeting with May 30th follow-up planned
Critical Path largely is Amtrak relocation**

Station – State of Good Repair #23-020

**OC awarded the construction contract to low bidder at the April meeting.
Contractor to provide required documentation, including schedule**

Garage – State of Good Repair #23-009

**OC awarded the construction contract to low bidder at the March meeting.
Contractor to provide required documentation, including schedule**

Interior Wayfinding #23-054

**The 90% draft design progress set review meeting was held on April 11, 2025
Finalizing bid documents for construction & request guidance on bid timeline**

East Lot

**RFQ closed May 2024 and the RFP is ongoing
Soil borings completed**

West Lot #0301-0562

**CTDOT 30% design meetings held December 2024 and February 2025
Soil borings completed**

VIII. MONTHLY BROKERAGE MANAGER REPORT

-Rail Providers relocation design allowances included in Enabling Project RFP

-Amtrak last meeting held on March 25 and lease renewal options for Amtrak PD and Luggage services are now critical path for enabling project team

-All concession and office sublease agreements on month-to-month at Station

-BESB to be offered ROFR for spaces redesigned by #23-051

-NHPA meeting with City of New Haven to review office lease template for on-site offices

IX. NEW / OLD BUSINESS

-Security Plan and Facility Emergency Plan out for signature

-Budget V4 communicated to OC in preparation for May 28th OC meeting

-Table Top Exercise with Emergency Operations Center and first responders being planned through City of New Haven Office of Emergency Management

X. EXECUTIVE SESSION

-Not Anticipated to be Used

XI. ADJOURNMENT & CAMPUS TOUR (FOLLOWING)



**MINUTES FROM THE
NEW HAVEN UNION STATION TRANSPORTATION CENTER PARTNERSHIP
OPERATIONS COMMITTEE MEETING OF APRIL 28, 2025**

Representing CTDOT:	Mr. Bergeron, Mr. Bordiere (proxy for Deputy Commissioner King) Ms. Cordero
Representing City of New Haven:	Mr. Piscitelli Attorney Pinto
Representing New Haven Parking Authority:	Mr. Hausladen, Mr. Parry, Mr. Seholm, Mr. Staniewicz, Ms. Moneke, Attorney Merin

I. CALL TO ORDER

Mr. Hausladen called the meeting to order at 1:05 PM. He said Mr. Bergeron requested a proxy for Deputy Commissioner King, and he indicated that Mr. Bordiere would be voting for her at today’s meeting.

II. PUBLIC COMMENT

Mr. Hausladen reported there were no requests for public comment.

III. APPROVAL OF THE MINUTES

Mr. Hausladen asked if there were any exceptions or further discussion required to approve the Minutes from the February 24, 2025 and March 24, 2025 meetings. Hearing none he called for a Motion to approve. Mr. Piscitelli moved to approve, and Mr. Bergeron seconded the Motion. A vote was taken.

Mr. Bergeron	Approved
Mr. Bordiere	Approved
Mr. Piscitelli	Approved

IV. BUDGET FY 2025 – 2026

Mr. Seholm presented a brief overview of Version III of the Operating Budget and Capital Plan. He said there were very little significant changes from Version II, and it is fairly close to what will be proposed for the final version. The following points were discussed.

Operating Budget

- No significant revenue streams are anticipated. The biggest assumption is that the East Lot will remain open.
- There are no proposed rate increases in the budget, which shows a \$56,000 loss; however, . - the option of increasing the first transient hour rate by an additional dollar was suggested for the Operations Committee to think about. This would impact each rate category and increase revenue by \$208,000.
- The Parking Authority plans to change the Maintenance Lead position to Maintenance Supervisor to provide better oversight and service with an associated cost not to exceed \$17K.
- At this time a review and approval of the final budget is planned for May 28. If more time is needed for any significant changes, there will be an option to approve the budget in June.

Capital Plan

- The only new project approved beyond what was already approved in the capital plan is PARCS (system wide).
- Most of the cash will be used for funded projects. Projects planned for the State Street Garage, and community needs including labor costs to increase the number of Security Officers and NHPD to cover unhoused issues at Union Station Transportation Center, etc. are having a negative impact on cash.

Why cash was not moving from operations to capital reserves.

- An update to the capital funding agreement through May 1 will be forwarded to the Operations Committee today. A rough capital plan reconciliation was done for Items included in Desman's survey that are included in the plan.
- Capital Budget - Schedule B to the capital funding agreement will be updated through May 1 that includes items approved by the OC. It is recommended that all projects not approved be deferred except \$590,000 for PARCS with a May 2026 to December 2026 expected implementation date.
- Schedule B to the Capital Funding Agreement will be updated through May 1, and sent out.
- He shared a rough capital plan reconciliation.

Assumptions

- Assumptions are not substantially different from what was presented last month.
- Last month a CPIU NE of 3.4% was used and now may be in the 3% range.
- We are projecting a \$53,000 operating loss for the Station, versus a \$5,000 NOI, with a modest increase in new revenue.
- Personnel expense related to the Bargaining Unit contracts will have a significant impact and benefits.

-Big drivers for operating expenses are repairs for elevator/escalators and pothole repairs.

-Slightly lower generation rates for utilities are anticipated.

-Mr. Seholm emphasized he would be available to reach out to staff at the State or City to respond to any questions they may have or if more details were required on the points made.

Questions:

-Mr. Piscitelli thanked Mr. Seholm and his team for their work on the budget. He said the reconciliation on the Desman report is important to show what was deferred. Mr. Seholm said everything on Desman's list with the exception of PARCS was deferred unless already approved by the OC in order to leave as much of the \$1.8 million in the budget to cover any unforeseen overages for the three major projects covered under the capital funding.

-Mr. Piscitelli said to align the capital plan with capital needs. The OC's responsibility is to make certain projects the Operations Committee would want to go forward as an urgent need are not deferred. Mr. Seholm said he would suggest looking at a single bond request for the two years 2026 and 2027 for projects recommended from Desman.

-Mr. Bordiere asked Mr. Seholm if he would go over the \$1.8 million versus the \$1.274 million discussed earlier in regard to the capital plan. Cash available is roughly the difference in the delta between needs recommended by Desman and deferrals. Out of the \$1.8 million to cover PARCS (new project) \$1.3 is left. Mr. Bordiere asked if the team is on board with the proposed inclusion of PARCS, that will leave us just shy of \$1.3 million to be used for other projects based on cash flow.

-Mr. Bergeron asked if we were carrying a budget item for the pilot for REST. Mr. Hausladen said no, and we are not recommending renewal of the pilot. Their reporting is not as timely as we would like to see.

-Mr. Bordiere said on the assumption page, does the \$1 per hour revenue enhancement relate to the transient rate increase that was mentioned earlier. Mr. Seholm said no if we don't go with the \$1 increase in the transient rate it could be for valet, improved revenue from the building, etc. If we go with the \$1 increase in transients, this can be removed.

-Mr. Piscitelli asked if the \$1 increase is only being considered for transients, and no increase is being considered for monthly permits. Mr. Seholm said a \$1 per month increase in monthly permit results in just under \$5,700 per year; \$10 would generate \$57,000. Mr. Bergeron asked that a comparison spreadsheet be done. Mr. Seholm will send out a spreadsheet and estimates could be put in for \$5, \$10 or \$20 for comparison.

V. APPROVAL OF MOTIONS OF THE OPERATIONS COMMITTEE

•MOTION A: TO RATIFY APPROVAL OF THE SECURITY PLAN – MARCH 25 UPDATE

•MOTION B: TO RATIFY APPROVAL OF THE FACILITY EMERGENCY PLAN – MARCH 2025 UPDATE

The OC agreed to move the ratification of the approval of Motion A and Motion B together. Mr. Piscitelli moved the Motions and Mr. Bergeron seconded. Mr. Hausladen asked if any further

discussion was required. Mr. Piscitelli said he would open the Motions for any further discussion if the OC desired. Hearing none, a vote was taken.

Mr. Bergeron	Approved
Mr. Bordiere	Approved
Mr. Piscitelli	Approved

•MOTION C: TO ENTER INTO AN AGREEMENT WITH FRANK CAPASSO & SONS, INC. FOR ARCHITECTURAL REPAIRS AND IMPROVEMENTS AT THE UNION STATION BUILDING, NEW HAVEN, CONNECTICUT, NHPA PROJECT #23-020.

Mr. Piscitelli moved the Motion for discussion, and Mr. Bergeron seconded. Mr. Hausladen deferred to Mr. Staniewicz for further explanation. Mr. Staniewicz provided a recap of the scope of the project which included *State of Good Repair* projects for the building including:

- Refinishing exterior and interior
- Stairwell improvements
- Bench refinishing
- Exterior brick and painting
- Repair/replacement of cornices around building

He said the usual bidding process was followed. Legal ads were placed in local newspapers and the DAS portal; it was also sent out to various minority business Associations and put on the Union Station and Parking Authority's websites. Three bids were received. A pre-award meeting with the lowest responsible bidder, CTDOT, the engineering consultant, and New Haven Parking Authority was held. The review was favorable to advancing a recommendation of award to the Operations Committee (OC).

Mr. Bordiere asked how does the cost of the contractor's bid compare to the engineering estimate. Mr. Staniewicz said it was a little higher than the engineering estimate; however, when included with the sister project (state of good repairs for the garage), together the bids received were \$200,000 lower than the engineering estimate.

A vote was taken.

Mr. Bergeron	Approved
Mr. Bordiere	Approved
Mr. Piscitelli	Approved

VI. MONTHLY STATION AND PARKING MANAGER REPORTS

Mr. Hausladen presented highlights of the Operations, Financial and Engineering reports.

-Financial results through March 31 were worse than budget by \$18,471 (driven by escalating pot-hole repairs) and Year-to-Date better by \$89,238. Variance sheet was shared.

-Occupancy: Overall cars parked are slowly getting up to capacity and trending similar to last year.

-In regard to the Facility Emergency Plan and Security Plan, the table top exercise for the emergency plan has been shifted to the summer due to the person involved at the City leaving his position.

VII. CAMPUS PROJECTS

- Phase I of the Enabling Projects: We are looking to receive the term sheets back from Amtrak. Once received we will forward them to the Operations Committee for approval to send out.
- Enabling #23-051 Phase I: Schematic design comments have been received and comments will be finalized this Friday.
- As Phase I construction starts to get in focus, Phase II planning has begun.
- Sidewalk and cycle track construction that connects Union Station to Hotel Marcel, the Post Office and the Long Wharf District is in progress.
- Comments from District 5 are being incorporated into the Wayfinding project #23-054 front end.
- Soil borings are completed in the East and West Lots.
- State of Good Repairs:
 - Will start processing paperwork to get agreements ratified and signed.
 - Still in process of completing the documentation i.e., CHRO, EEOC on post award on State of Good Repairs for the Garage.

VIII. MONTHLY BROKERAGE MANAGER REPORT (none) Mr. Hausladen asked if there were any questions and none were raised.

IX. NEW/OLD BUSINESS

- Mr. Piscitelli asked if CTDOT knows the date the new trains will be coming into Union Station. He suggested the possibility of holding a celebration event. Mr. Bergeron said the new Acela trains are in a test mode, and CTDOT is working to obtain a refined date. He will follow-up on this.
- Mr. Piscitelli said he and Deputy Commissioner King met in regard to the Enabling Project to discuss any potential pivots that could be taken to stay true to the mission we have on the enabling plan to keep it moving. There will be an update at the next meeting.
- Mr. Bergeron commented that when we narrow the Request for Proposals down for the service providers, it will help better define Amtrak's needs.

X. EXECUTIVE SESSION – (Not needed)

XI. ADJOURNMENT

Mr. Hausladen asked if there were any other items for discussion. Hearing none he asked for a Motion to adjourn. Mr. Piscitelli moved to adjourn and Mr. Bergeron seconded the Motion. A vote was taken.

Mr. Bergeron	Approved
Mr. Bordiere	Approved
Mr. Piscitelli	Approved

The meeting was adjourned at 1:44 PM.

Douglas Hausladen
Executive Director
New Haven Parking Authority

May 28, 2025

REGARDING

Motion to authorize amendments to the professional service agreements for the four current active capital projects at New Haven Union Station to increase on-site oversight services for each project to full-time as directed by CTDOT; and to establish a full-time construction project manager to supervise and coordinate the multitude of active and planned construction projects at Union Station.

PURPOSE AND COST

The capital projects to modify the professional services agreements for additional construction administration and full-time on-site oversight for each project include:

- Repairs and Improvements at Union Station Parking Garage (SOGR), Project #23-009 – increase allowance \$400,000
- Architectural Repairs and Improvements at Union Station Building (SOGR), Project #23-020 – increase allowance \$325,000
- Enabling Project - Phase 1 at New Haven Union Station, Project #23-051 – increase allowance \$926,520
- Interior Wayfinding Signage at Union Station Building, Project #23-054 – increase allowance \$445,000

There are a multitude of active and planned construction projects, which will overlap and share the busy, active, and constrained public facility at Union Station. These include the two SOGR projects, the wayfinding project, the Enabling Projects, as well as the City's geothermal project, various tenant improvement projects, and general activities and repair projects, which will have concurrent and competing needs. To supervise and coordinate this tremendous and unprecedented amount of on-site activity, a professional construction project manager, staffed by Turner Construction, will be dedicated full-time to Union Station. The allowance for this cost, billable on an hourly basis, is approximately \$300,000 for FY 2025/2026.

FUNDING

Union Station capital reserves and/or applicable State grants and bonds. Total need is \$2,396,520.

RECOMMENDATION

Authorize amendments to the professional service agreements for the four current active capital projects at New Haven Union Station to increase on-site oversight services for each project to full-time as directed by CTDOT; and to establish a full-time construction project manager to supervise and coordinate the multitude of active and planned construction projects at Union Station.

May 28, 2025

MOVED THAT THE NEW HAVEN UNION STATION PARTNERSHIP OPERATIONS COMMITTEE HEREBY AUTHORIZES AMENDMENTS TO THE PROFESSIONAL SERVICES AGREEMENTS FOR THE FOUR CURRENT ACTIVE CAPITAL PROJECTS AT NEW HAVEN UNION STATION TO INCREASE ON-SITE OVERSIGHT SERVICES FOR EACH PROJECT TO FULL-TIME AS DIRECTED BY CTDOT; AND TO ESTABLISH A FULL-TIME CONSTRUCTION PROJECT MANAGER TO SUPERVISE AND COORDINATE THE MULTITUDE OF ACTIVE AND PLANNED CONSTRUCTION PROJECTS AT UNION STATION.

At a Regular Meeting of the New Haven Union Station Partnership Operations Committee (OC) meeting, duly warned and open to the public, held at 232 George Street, New Haven, CT and via Zoom teleconference at 1:00 p.m. on Wednesday May 28, 2025, Members of the OC being present, the above Motion was proposed by Member _____, seconded by Member _____, put to vote and unanimously adopted.

OPERATIONS COMMITTEE ENDORSEMENTS:

Laoise King
Deputy Commissioner
Connecticut Department of Transportation

Michael Piscitelli
Economic Development Administrator
City of New Haven

Eric Bergeron
Assistant Rail Administrator
Connecticut Department of Transportation

EXECUTIVE OVERSIGHT PANEL APPROVALS:

Garrett Eucalitto, Commissioner
Connecticut Department of Transportation

Justin Elicker, Mayor
City of New Haven

Repairs and Improvements
Union Station Parking Garage
NHPA Project #23-009
Hourly Break-down & Summary

Task/Hourly Rate	DESMAN	FREEMAN	Silver/Petrucelli+Associates	TOTAL	Proposed TOTAL
Task 3: Construction Administration & On-Site Oversight					
Task 3A: Construction Administration Allowance	36 \$10,620.00	0 \$0.00	20 \$4,120.00	\$174,780.00	\$250,000.00
Task 3B: On-Site Oversight Allowance	0 \$0.00	3,360 \$520,800.00	20 \$4,120.00	\$684,960.00	\$750,000.00
sub-TOTAL:	\$10,620.00	\$520,800.00	\$8,240.00	\$859,740.00	\$1,000,000.00
				CURRENT CONTRACT:	\$600,000.00
				PROPOSED INCREASE:	\$400,000.00

Assume 21 months of construction (excluding winter shutdowns), 4 weeks per month
 Assume 8 hours per week for Project Manager (DESMAN) for "office" admin (to be billed hourly) along with 8 hours per week (average) for on-site oversight (to be billed hourly)
 Assume 40 hours per week for Staff Engineer/Resident Engineer (staffing TBD based on timing, scheduling and availability) (FREEMAN)
 Hours for SPA apply to specific tasks (i.e. HVAC In Manager's office) and will occur at specific times during the construction
 Hours will fluctuate per week as nature of work changes (i.e. concrete demo & placement requires more oversight than painting)
 Proposed Total includes anticipated increasing of hourly rates due to annual updates

84 Orange Street
New Haven, CT 06510
Tel: 203.786.5110
Fax: 215 568 2639
fcarchitects.com



May 22, 2025

James M. Staniewicz, P.E.
Director of Planning and Engineering
232 George Street
New Haven, CT 06510

Re: Union Station Enabling Project – Phase 1, Tasks 1-3
New Haven, CT
Additional Services Request #6: Extended CA services

Dear Jim,

Svigals + Partners, an FCA Company, is pleased to present this proposal for additional services for the Union Station Enabling Project, Phase 1, Tasks 1-3. We are delighted to be a part of this endeavor and to continue our successful partnership towards the betterment of your facilities.

This proposal reflects our understanding of the project's current changing parameters, as they may continue to evolve, as well as an outline of the next steps to bring realities into alignment with desires and deliver a project on budget.

A. Project Description and Scope

Based on discussions that we've had during the last several months, here is our summary of the additional work performed to date:

- Increase on-site CA services from 24 months to 30 months; additionally, increase weekly on-site presence for Freeman from 8 hrs/week to 40 hrs./week (design team remains at 12 hrs/week); all additional to the original Exhibit C breakdown.

B. Compensation

The Basic Scope of Services as described above will be provided as indicated below, plus applicable reimbursable expenses. Reimbursable expenses, billed at cost plus 10%, are estimated below. Fees will be billed monthly.

Base Architectural Services: includes architectural services as described above

1. Extended CA services as described above in Paragraph A	\$ 926,520 Add
Original current contract	\$ 532,480
New Total for CA Service	\$ 1,459,000

Additional services, if requested, will be billed hourly according to the "Hourly Rate Schedule" as documented in the original contract. Refer to the separate project schedule for design phase timing, duration in conjunction with the progress of the project.

C. Terms and Conditions

- All Terms and Conditions are per the Exhibit "A" included with this proposal.

Jim, we are very pleased to have an opportunity to submit this proposal and are looking forward to partnering with the New Haven Parking Authority for this exciting project. If you approve our proposal, please indicate your approval by signing below and return one executed copy of the proposal. If you have any questions or concerns, please contact us at your earliest convenience.

Sincerely,



Christopher Bockstael, AIA
Principal

Authorized by:

(Print Name)

(Title)

(Signature)

(Date)

Exhibit "A"

Standard Terms and Conditions

The following terms and conditions, together with our proposal (the "Proposal"), by FCArchitects, Inc. ("Architect") with respect to the services or project described in the Proposal ("Project"), form the entire contract between the client identified in the Proposal ("Owner") and Architect with respect to the Project and are referred to herein collectively as "this Agreement."

1. **SCOPE OF WORK.** If the Architect's services as defined in the scope of work in the Proposal are affected by any of the following, the Architect is entitled to an adjustment of the Project schedule and/or compensation. Any adjustments will be considered additional services and will be billed hourly per the listed rates in the Proposal, or a negotiated lump sum fee basis.
 - Owner initiated changes or revisions to the design documents, at any time after approval of such documents by Owner.
 - Revisions to documents required by changes to codes or laws enacted after the start of the Project.
 - Owner decisions not rendered in a timely manner or failure by Owner to fulfill its responsibilities as outlined herein.
 - Changes to the Project, which impacts the size, quality, complexity, schedule, budget, or construction procurement method for the Project.
 - Coordination of specialty consultants hired directly by Owner after the start of the Project for any services not specifically included in the Proposal.
 - Redesign due to value engineering after approval of the design documents is not included in the fees quoted in the Proposal but may be offered as an additional service if required.
2. **DURATION OF SERVICES.** If the services covered by the Proposal have not been completed by the anticipated duration of the services set forth in the Proposal, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as additional services.
3. **INFORMATION FROM OWNER.** The Architect shall be entitled to reasonably rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants. The Architect shall not be responsible for an Owner's directive or substitution made without the Architect's written approval, which approval shall not be unreasonably withheld.
4. **CONSTRUCTION ADMINISTRATION.** The Architect shall not have control over, charge or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction work, nor shall the Architect be responsible for any contractor's failure to perform its work in accordance with the requirements of the drawings, specifications or other plans, submissions or documents that are prepared in connection with such work. The Architect shall not have control over or charge of, and shall not be responsible for acts or omissions of any contractor or of any other persons or entities performing portions of the construction work. If the Architect is providing construction phase services under the terms of this Agreement, the Architect shall visit the Project site at intervals appropriate to the start of construction to become generally familiar with the process and quality of the portion of the construction work completed, and to determine, in general, if the work observed is being performed in a manner indicating that the work, when fully completed, will be in accordance with the drawings, specifications and any other plans, submissions or other documents that are prepared in connection with such work by the Architect or expressly approved in writing by the Architect. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work. In connection with such construction phase services, the Architect shall have no duty or responsibility to any contractor, subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the work. The issuance of any certificate of payment by the Architect shall not be a representation that the Architect has (1) reviewed construction means, methods,

techniques, sequences or procedures, (2) reviewed copies of requisitions received from subcontractors and material suppliers or other data requested by the Owner to substantiate the contractor's right to payment, or (3) ascertained how or for what purpose the contractor has used money previously paid on account of the contract sum due to the contractor.

5. **OPINIONS OF PROBABLE COST.** Architect is acknowledged to have no control of construction costs, the price of labor, equipment or materials, or any contractor's method of pricing. Any opinions of the probable cost for the Project given by the Architect are made on the basis of its experience and represent its judgment as a design professional familiar with the construction industry, but the Architect cannot and does not guarantee that proposals, bids or the Project construction cost will not vary from prepared cost estimates. Similarly, the Architect has no control over building operations, and cannot and does not guarantee that actual building or system operating costs will not vary from projected costs which it prepares.
6. **LICENSING OF PLANS.** The Architect shall be deemed the author and owner of its work, including, without limitation, all drawings and specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Specifications may be provided by the Architect directly upon its drawings. Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect. The Architect grants to the Owner a nonexclusive, non-transferable, and irrevocable license to use the Architect's drawings and specifications solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project and using and maintaining the facility that is the subject of the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. Except for the licenses granted in this paragraph, no other license or right shall be deemed granted or implied under this Agreement. Should the Owner assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect, such use of the Architect's work shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.
7. **INSURANCE AND LIABILITY.** To the extent damages are covered by property insurance; by agreeing to this Agreement, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for such damages. By agreeing to this Agreement, the Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement. Further, the total liability of Architect or Architect's officers, directors, or employees, to all claimants for any and all injuries, claims, losses, damages, or costs resulting from errors, omissions, or other professional negligence in the performance of services under this Agreement, shall be limited to a single aggregate sum not to exceed the amount of two times the Architect's base fees for services set forth in the Proposal.
8. **INVOICES.** Invoices shall be issued monthly for services performed and reimbursable expenses incurred. Payment is due within thirty (30) days of the invoice date. In the event that Owner fails to remit payment due and owing, then the Architect shall have the right to suspend all services with seven (7) days prior written notice to the Owner and refrain from the performances of all services until all payments due and owing are remitted by Owner to the Architect, terminate its services and receive payment as described in the last two sentences of Section 4 below, and/or pursue any other remedies available to Architect at law or in equity.
9. **QUOTES.** The fees quoted in the Proposal shall be held for sixty (60) days prior to the start of work, at which time the agreed upon fees will terminate and the parties must agree on new (or the same) fees. The fees which are quoted in the Proposal are based upon the specific square footages provided with respect to the Project by the Owner or calculated based upon available documents and defined in the fee portion

of the Proposal. If these square footages should increase or change location, the quoted fees shall not be binding and the Architect shall be compensated an additional amount, on an equitable basis, due to the change. Existing drawings delivered to the Architect shall be verified for accuracy only to the extent areas within the Project are readily accessible for such purposes.

10. REIMBURSABLE EXPENSES. The following expenses are reimbursable and are not included in the fees quoted:
- Costs for administrative handling related to the provisions of additional services.
 - Expenses in connection with authorized out-of-town travel, long distance communication and fees paid for securing approval of authorities having jurisdiction over the Project.
 - Expenses for reproduction, postage, fax, and handling of drawings, specifications and other documents.
 - Expenses for renderings, models and mock-ups requested by the Owner.
 - Expenses for additional insurance coverage, including professional liability insurance, requested by the Owner in excess of that normally carried by the Architect or consultants for the Project.
11. DEFAULT. If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services by the Architect, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for its remaining services to be performed under the Proposal and the time schedules for said services shall be equitably adjusted. If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services to be performed under the Proposal and the time schedules for such services shall be equitably adjusted. If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' notice to the Owner. Either party may terminate this Agreement upon not less than seven days' written notice to the other party should such other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination. In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with reimbursable expenses then due and all expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect on account of such termination.
12. MEDIATION. The Owner and Architect shall attempt to resolve claims, disputes and other matters in question between them first by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a demand for binding arbitration but, in such event, mediation shall proceed in advance of arbitration, which shall be stayed pending mediation for a period of sixty (60) days from the date of filing, unless stayed for a longer period of agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the City, County and State of New York, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof. If the parties do not

resolve a dispute through mediation pursuant to this Section 11, the method of binding dispute resolution shall be arbitration as described below.

13. **ARBITRATION.** Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration. A demand for arbitration shall be made no later than the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question. The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof. The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
14. **HAZARDOUS MATERIALS.** The Owner acknowledges and agrees that the Architect will have no responsibility for any consequences resulting from the discovery, identification, presence, handling, disposal or removal of, or exposure of a person to, hazardous materials or substances pre-existing in any form at the Project including, but not limited to, asbestos or asbestos products. The Owner agreed to defend, indemnify and hold harmless the Architect, its principals, employees, agents and consultants from any asbestos, toxic substance or hazardous material related claims that may be brought by anyone as a result of their services pursuant to this Agreement or otherwise as a result of the Architect's relationship to this Project.
15. **CONFIDENTIAL INFORMATION.** If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.
16. **MISCELLANEOUS.** This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect. This Agreement shall be governed by the laws of the State where the Project is located, without regard to its conflict of laws rules. The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

End

Exhibit "B"

Rates for Reproductions

Small Format Color Printing

- 8 1/2 x 11 \$2.00 each
- 11 x 17 \$2.50 each

Ink Jet Plotting \$4.65 per square foot

Laser Plotting \$0.908 per square foot

Black and White Prints

- 8 1/2 x 11 \$0.20 each
- 11 x 17 \$0.30 each

Vacuum Press

Mounting (Foam Core) \$4.50 per square foot

Express Mail

- Letter UPS Standard Shipping Fee
- Pouch UPS Standard Shipping Fee
- Box UPS Standard Shipping Fee
- Tube UPS Standard Shipping Fee

Mileage Rates

Mileage current IRS established rate

Exhibit "C"

Hourly Rates

2025 Billing rates per hour for typical staff responsibilities (subject to change at the end of the calendar year):

Principal	\$210.00-\$445.00
Senior Associate / Director	\$175.00-\$295.00
Project Manager / Associate	\$150.00-\$270.00
Urban Planner	\$310.00-\$320.00
Equipment Planner	\$190.00-\$255.00
Lab Planner	\$170.00-\$220.00
Project Designer	\$165.00-\$290.00
Project Architect	\$125.00-\$250.00
Project Planner	\$150.00-\$230.00
Project Interior Designer	\$165.00-\$220.00
Lighting Designer	\$205.00-\$210.00
Staff Architect	\$100.00-\$190.00
Project Coordinator	\$160.00-\$175.00
Staff Interior Designer	\$90.00-\$160.00
Interns	\$50.00-\$70.00
Computer/I.T. Support	\$135.00-\$290.00
Accounting/Bookkeeping Support	\$80.00-\$160.00
Administrative / Clerical Support	\$100.00-\$170.00
Graphic Design Support	\$110.00-\$160.00

Union Station Enabling Project - Phase I

Union Station Building

NHPA Project - ASR #6

Hourly Break-down & Summary

Extending CA on-site services six (6) months,
increasing from 20 hrs/week to 40 hrs./week

Task/Hourly Rate

Freeman		Silver Petruccelli	Patriquin	SVIGALS+PARTNERS	
Principal \$295.00	Project Manager \$155.00	Staff Engineer/ Res. Engineer [\$125-\$185/ average of \$155.00	Principal/Pro ject Manager \$168.00	Project Manager \$256.00	Project Architect \$168.00

TOTAL

Proposed TOTAL

Schematic Design	Allowance	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00	\$0.00				
Design Development	Allowance	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00	\$0.00				
Construction Documents	Allowance	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00	\$0.00				
Construction Administration	Allowance	0	\$0.00	4160	\$644,800.00	520	\$80,600.00	520	\$87,360.00	300	\$76,800.00	220	\$36,960.00	\$926,520.00	\$926,520.00
sub-TOTAL:			\$0.00		\$644,800.00		\$80,600.00		\$87,360.00		\$76,800.00		\$36,960.00	\$926,520.00	\$926,520.00

Construction Time [CA] Increase from 24 months to 30 months
Freeman Increase from 8 hrs/week to 40 hrs/week; Design Team remains at 12 hrs/week (divided evenly)
Assume one (1) overall Bid Package

Current Contract: \$532,480
Proposed Increase: \$926,520
New Total: \$1,459,000

EXHIBIT C

SVIGALS + PARTNERS

Date: September 3, 2024

Enabling Project - Phase 1 at New Haven Union Station - Project #23-051

Proposed Design Fee Breakdown

Item	Proposed Fees				Comments/Notes
	Schematic	Design Development	Construction Documents	Total	
Documentation of Existing Conditions Phase:					
Design Phase(s):					
Main lobby seating	\$13,000	\$13,250	\$16,750	\$43,000	
Outdoor flex seating/outdoor patio	\$29,500	\$29,700	\$31,500	\$90,700	
Bike station/ Garage concession space	\$63,800	\$0	\$0	\$63,800	The scope of work only includes the Schematic Design Phase
Decorations & seasonal overhead ornaments/art	\$15,800	\$13,300	\$19,500	\$48,600	
Family Restroom	\$2,700	\$8,500	\$12,900	\$24,100	
New Men's and Women's Restrooms	\$32,500	\$34,000	\$44,700	\$111,200	
Remove storefronts	\$29,800	\$28,000	\$39,200	\$97,000	
Grab & go	\$20,200	\$16,900	\$28,700	\$65,800	
Casual/semi-self-service restaurant	\$29,700	\$23,500	\$40,200	\$93,400	
Pizza kitchen	\$17,300	\$15,700	\$23,500	\$56,500	
MEP Upgrades Infrastructure	\$35,700	\$21,400	\$35,600	\$92,700	
Tenant Relocations and Enabling					Please reference Tenant Relocation fee matrix below
Subtotal Design	\$290,000	\$204,250	\$292,550	\$786,800	

Item	Proposed Fees		Comments/Notes
	Original Fee	Adjusted Fee	
Bidding Phase(s) Allowance			see allowance table below
Construction Administration Phase(s) Allowance (Including minimum average of 20 hours/week on-site oversight which will be performed by Freeman Companies - MBE as well as all other consultant CA involvement).	\$650,000	\$532,480	Assumptions: Construction duration = 24 months 20 mandatory hours on site every week 8 hours of the 20 are allocated to Freeman Companies (MBE and has worked with CTDOT) 12 hours of the 20 are allocated to the rest of the design team Average hourly rate = \$160.00 20 X \$160 = \$3,200 per week \$3,200 x 104 weeks = \$332,800 Additional 12 hours a week allocated to the design team to process, RFI's, submittals, job meetings, etc. 12 hours x \$160 = \$1,920 \$1,920 x 104 weeks = \$199,680 Total CA cost: \$532,480
Other Allowances (specify)	\$0	\$0	see table below
Reimbursable Expenses Allowance	\$45,000	\$40,000	
Total	\$695,000	\$572,480	

Allowances:	Original fee	Adjusted Fee	Comments/Notes
Design phase meetings with NHPA/CTDOT/CNH	\$60,000	\$50,000	We believe that if we are able to combine meeting dates/times we can be more efficient with our time and help expedite the design process.
Bidding and Negotiation	\$25,000	\$12,000	The bidding reduction assumes that there will not be more than 3 separate bid packages.
Historic	\$20,000	\$5,000	Since the historic scope of work is undefined, we feel this allowance can be reduced.
Environmental	\$50,000	\$20,000	Since the environmental scope is undefined, we feel this allowance can be reduced.

Exhibit A

Professional Construction Program Management Services
 New Haven Parking Authority Capital Projects
 NHPA #20-055
Estimated Program Management Costs from July 2025 thru June 2026- For optional on-site staff at USTC only

Turner Construction
 5/8/2025

Staff Bar Chart												Total Man Hours	Staff Hourly Rate	Total Estimated Compensation		
	1	2	3	4	5	6	7	8	9	10	11	12				
Turner On-Site Field Staff																
Project Director- P. Zannis													0.0	\$ 215.00	\$0	
Project Manager- Misc. NHPA Projects On-Site Rep. - R. Tolliver													0.0	\$ 185.00	\$0	
Project Manager- Union Station Projects On-Site Rep. - TBD	160.0	160.0	160.0	160.0	160.0	160.0	160.0	160.0	160.0	160.0	160.0	160.0	1,920.0	\$ 140.00	\$268,800	
Turner Support Staff- as required																
MBE Outreach Coordinator- D. Goodman													0.0	\$ 111.00	\$0	
Sr. Project Manager- Estimating- TBD													0.0	\$ 178.00	\$0	
Purchasing Manager- A. Swayze													0.0	\$ 144.00	\$0	
Administrative Support Staff- TBD													0.0	\$ 68.00	\$0	
Misc. Allowance- as authorized by NHPA																
Turner Subtotal														\$268,800		
Turner OH														\$26,880		
Grand Total														\$295,680		

Notes:
 Manhours above are projections based upon past billings associated with NHPA needs and requests.
 NHPA will be invoiced for only the actual manhours expended each month.



**UNION STATION
PARTNERSHIP
NEW HAVEN**



OPERATIONS COMMITTEE
50 UNION AVENUE, NEW HAVEN, CONNECTICUT 06519

May 28, 2025

RECOMMENDATION: (Motion B)

**SUBJECT: TO APPROVE THE OPERATING COMMITTEE BUDGET (V4),
RELATED ASSUMPTIONS, CAPITAL PLAN AND RATES FOR FISCAL
YEAR JULY 1, 2025 THROUGH JUNE 30, 2026.**

NARRATIVE: As outlined in the Lease, Operating and Funding (L,O & F) Agreement between the Connecticut Department of Transportation (Department) and the City of New Haven (City) for the Union Station Transportation Center campus, the City is required to provide a proposed annual budget for review by the Operations Committee.

The New Haven Parking Authority developed an Operating Budget (V4) related Assumptions, Capital Improvement Plan and Rates for the period July 1, 2025 through June 30 2026 including all known items, with some contingencies to operate and maintain the facilities in the best condition possible for the benefit of the City and the Public. The Budget, related Assumptions and Capital Plan, if adopted, provide clear direction for the Executive Staff of the New Haven Parking Authority to operate, improve and maintain the assets of the Union Station Transportation Center Campus and the State Street Station.

At the May 28, 2025 Operations Committee (OC) Meeting, OC members voted unanimously to recommend approval of the Operating Committee Budget (V4) and related Assumptions, Capital Plan and Rates for the period July 1, 2025 through June 30, 2026 for the New Haven Union Station Transportation Center Campus including the State Street Station, as prepared by the New Haven Parking Authority, on behalf of the City, and Per Article 4.2(b) in the Lease and Funding Agreement with the option of up to \$1 million in reserve funds to cover any operating shortfalls in future periods. Draft V4, as presented, does not anticipate a shortfall. This does not preclude any future action with other items subject to revision. This will be recommended to the Executive Oversight Panel (EOP) for approval who is responsible for final approval of the annual budget submitted by the OC. (copy attached).

OPERATIONS COMMITTEE ENDORSEMENTS:

Laoise King
Deputy Commissioner
Connecticut Department of Transportation

Michael Piscitelli
Economic Development Administrator
City of New Haven



**UNION STATION
PARTNERSHIP**
NEW HAVEN



OPERATIONS COMMITTEE
50 UNION AVENUE, NEW HAVEN, CONNECTICUT 06519

Eric Bergeron
Assistant Rail Administrator
Connecticut Department of Transportation

EXECUTIVE OVERSIGHT PANEL APPROVALS:

Garrett Eucalitto
Commissioner
Connecticut Department of Transportation

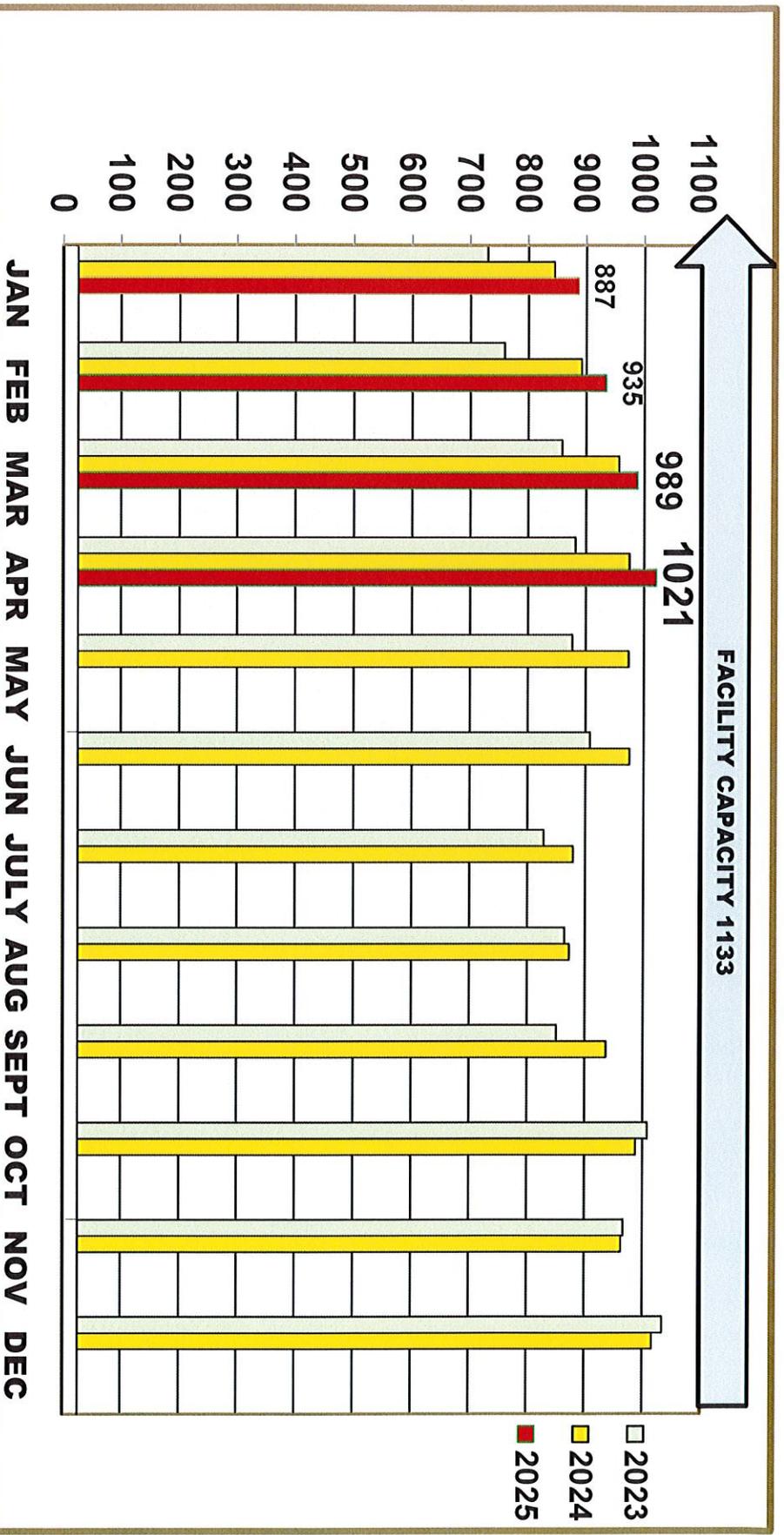
Justin Elicker
Mayor
City of New Haven



UNION STATION
PARTNERSHIP
NEW HAVEN

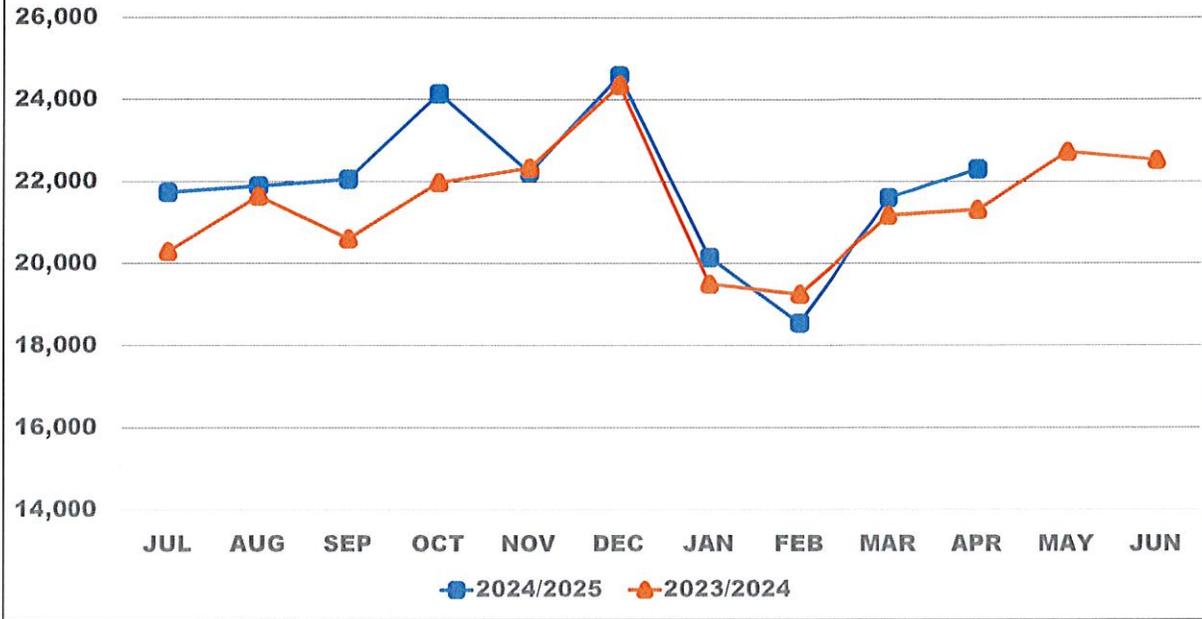


Average Occupancy Statistics Union Station Garage Facility Capacity 1133 Comparison of 2023 through 2025



UNION STATION GARAGE

TOTAL CARS PARKED



TOTAL CARS PARKED

FY	Weekdays		COMPARISON BY MONTH			% CHANGE BY YEAR	CUMULATIVE COMPARISON		
	2024/2025	2023/2024	2024/2025	% CHANGE BY MONTH	2023/2024		2024/2025	2023/2024	% CHANGE
JUL	23	21	21,733	-4%	20,294	7%	21,733	20,294	7%
AUG	22	23	21,894	1%	21,635	1%	43,627	41,929	4%
SEP	21	21	22,058	1%	20,597	7%	65,685	62,526	5%
OCT	23	22	24,147	9%	21,972	10%	89,832	84,498	6%
NOV	21	22	22,223	-8%	22,337	-1%	112,055	106,835	5%
DEC	22	21	24,585	11%	24,356	1%	136,640	131,191	4%
JAN	23	23	20,151	-18%	19,494	3%	156,791	150,685	4%
FEB	20	21	18,548	-8%	19,247	-4%	175,339	169,932	3%
MAR	21	21	21,605	16%	21,172	2%	196,944	191,104	3%
APR	22	22	22,297	3%	21,311	5%	219,241	212,415	3%
MAY		23			22,726			235,141	
JUN		20			22,527			257,668	
Total	218	260							

UNION STATION GARAGE

TOTAL TICKETS ISSUED									
FY	Weekdays		COMPARISON BY MONTH			% CHANGE BY YEAR	CUMULATIVE COMPARISON		
	2024/2025	2023/2024	2024/2025	% CHANGE BY MONTH	2023/2024		2024/2025	2023/2024	% CHANGE
JUL	23	21	17,346	-5%	16,108	8%	17,346	16,108	8%
AUG	22	23	17,485	1%	16,931	3%	34,831	33,039	5%
SEP	21	21	17,485	0%	16,173	8%	52,316	49,212	6%
OCT	23	22	19,099	9%	17,105	12%	71,415	66,317	8%
NOV	21	22	17,736	-7%	17,647	1%	89,151	83,964	6%
DEC	22	21	20,273	14%	20,165	1%	109,424	104,129	5%
JAN	23	23	15,596	-23%	14,750	6%	125,020	118,879	5%
FEB	20	21	14,168	-9%	14,740	-4%	139,188	133,619	4%
MAR	21	21	16,825	19%	16,524	2%	156,013	150,143	4%
APR	22	22	17,504	4%	16,519	6%	173,517	166,662	4%
MAY		23			17,776			184,438	
JUN		20			18,198			202,636	
Total	218	260							

TOTAL KEYCARDS ENTERED									
FY	Weekdays		COMPARISON BY MONTH			% CHANGE BY YEAR	CUMULATIVE COMPARISON		
	2024/2025	2023/2024	2024/2025	% CHANGE BY MONTH	2023/2024		2024/2025	2023/2024	% CHANGE
JUL	23	21	4,387	1%	4,186	5%	4,387	4,186	5%
AUG	22	23	4,409	1%	4,704	-6%	8,796	8,890	-1%
SEP	21	21	4,573	4%	4,424	3%	13,369	13,314	0%
OCT	23	22	5,048	10%	4,867	4%	18,417	18,181	1%
NOV	21	22	4,487	-11%	4,690	-4%	22,904	22,871	0%
DEC	22	21	4,312	-4%	4,191	3%	27,216	27,062	1%
JAN	23	23	4,555	6%	4,744	-4%	31,771	31,806	0%
FEB	20	21	4,380	-4%	4,507	-3%	36,151	36,313	0%
MAR	21	21	4,780	9%	4,648	3%	40,931	40,961	0%
APR	22	22	4,793	0%	4,792	0%	45,724	45,753	0%
MAY		23			4,950			50,703	
JUN		20			4,329			55,032	
Total	218	260							

Note: adjusted keycard entries for PNH vehicles starting November 2022

OVERVIEW

REVENUE

OCCUPANCY

DURATION

COMPARISON

BUDGETS

OVERSELL

BENCHMARK

DAY OF WEEK

COMP. RATES

Duration

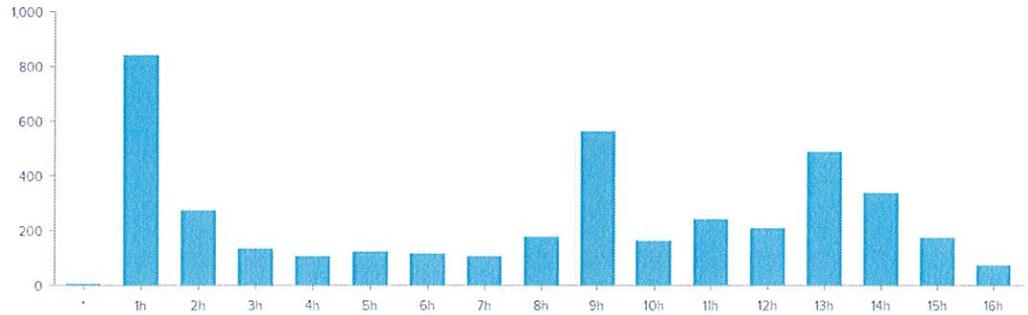
Show duration distribution **By Hour** on **All Days** entering at **All Hours**

for **Apr 1, 2025 - Apr 30, 2025** broken down by **User Type**

Compare to Last Year

Duration Distribution **Graph**

Monthlies Transient **Select All**



OVERVIEW

REVENUE

OCCUPANCY

DURATION

COMPARISON

BUDGETS

OVERSELL

BENCHMARK

DAY OF WEEK

COMP. RATES

Duration

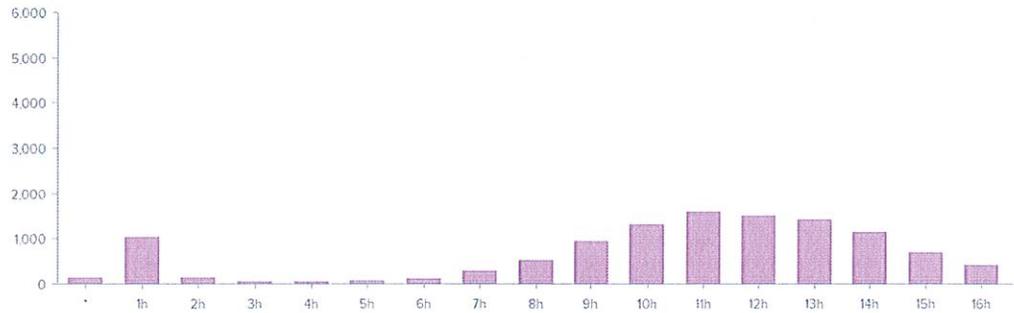
Show duration distribution **By Hour** on **All Days** entering at **All Hours**

for **Apr 1, 2025 - Apr 30, 2025** broken down by **User Type**

Compare to Last Year

Duration Distribution **Graph**

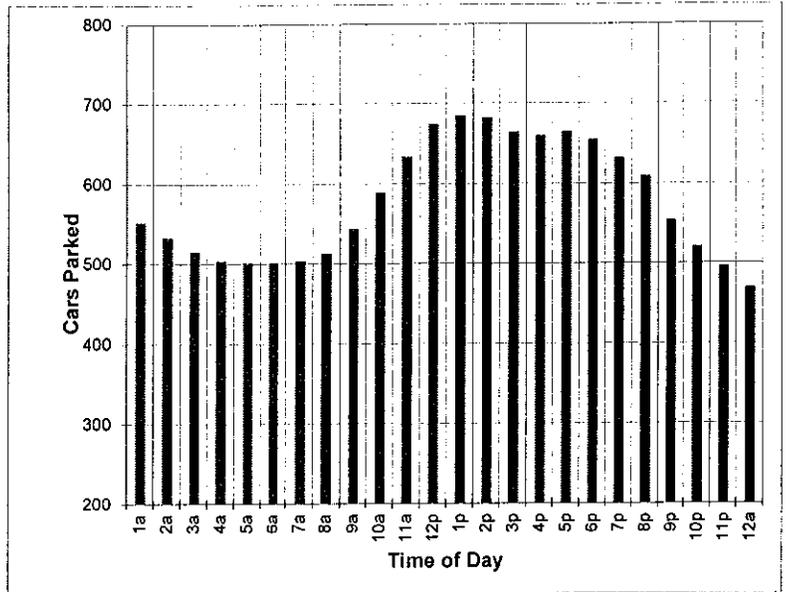
Monthlies Transient [Select All](#)



UNION STATION GARAGE OCCUPANCY REPORT

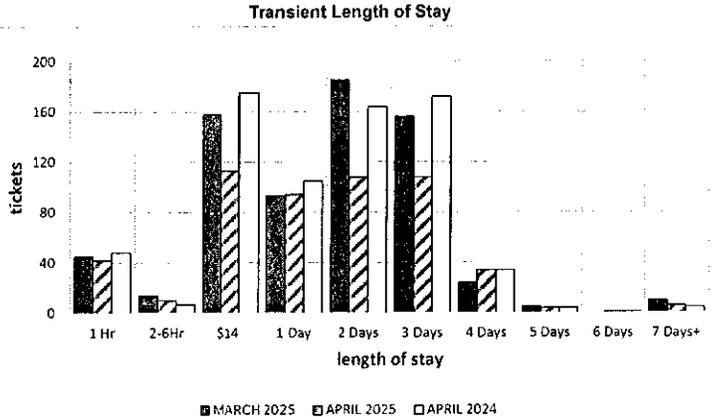
APRIL 20, 2025
Sunday

Time of Day	Tickets	Keycards	Total
00:00-1:00a	457	95	552
1:00-2:00a	442	91	533
2:00-3:00a	424	91	515
3:00-4:00a	414	90	504
4:00-5:00a	411	91	502
5:00-6:00a	410	91	501
6:00-7:00a	412	92	504
7:00-8:00a	418	95	513
8:00-9:00a	445	99	544
9:00-10:00a	492	97	589
10:00-11:00a	535	99	634
11:00-12:00p	574	101	675
12:00-1:00p	583	102	685
1:00-2:00p	581	102	683
2:00-3:00p	564	101	665
3:00-4:00p	557	103	660
4:00-5:00p	558	107	665
5:00-6:00p	547	108	655
6:00-7:00p	523	109	632
7:00-8:00p	500	109	609
8:00-9:00p	445	109	554
9:00-10:00p	410	111	521
10:00-11:00p	385	111	496
11:00-12:00a	358	112	470



1132 Available Spaces

Transient Length of Stay	MARCH 2025 # of Tickets	APRIL 2025 # of Tickets	APRIL 2024 # of Tickets
1 Hr \$3.00	45	42	48
2Hrs - 6 Hrs	14	10	7
\$15.00 Max	158	113	175
1 Day \$16 - \$19	93	94	105
2 Days \$20 - \$38	185	108	164
3 Days \$39 - \$57	156	108	172
4 Days \$58 - \$76	24	34	34
5 Days \$77 - \$95	5	4	4
6 Days \$96 - \$114	0	1	1
>7 Days > \$114	10	6	5
Total	690	520	715
Avg Ticket =	\$32.81	\$32.22	\$29.75
Revenue	\$ 22,637.00	\$ 16,753.00	\$ 21,274.00

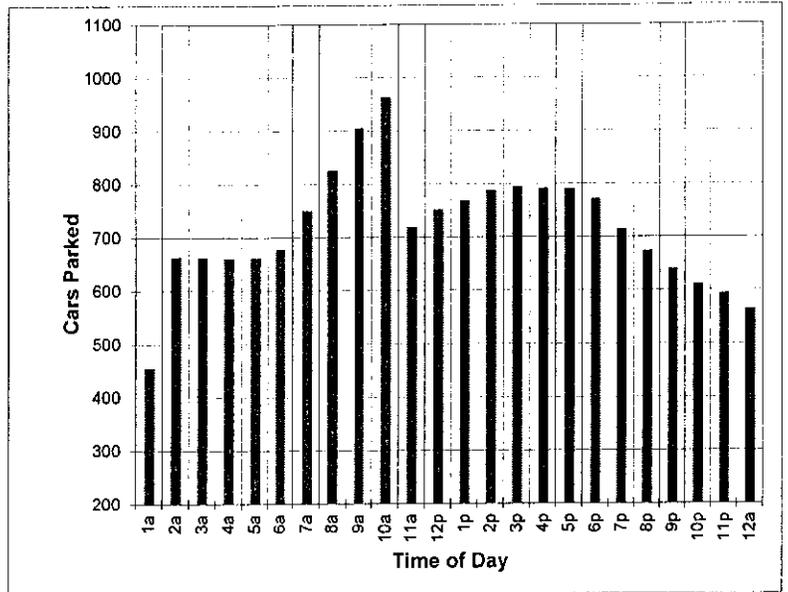


Length of Stay	APRIL 2025 # of Tickets	APRIL 2025 % of Total
1 Hr \$3.00	42	0.08
2Hrs - 6 Hrs	10	0.02
\$15.00 Max	113	0.22
1 Day \$16 - \$19	94	0.18
2 Days \$20 - \$38	108	0.21
3 Days \$39 - \$57	108	0.21
4 Days \$58 - \$76	34	0.07
5 Days \$77 - \$95	4	0.01
6 Days \$96 - \$114	1	0.00
>7 Days > \$114	6	0.01
Total	520	

APRIL 21, 2025
Monday

Time of Day	Tickets	Keycards	Total
00:00-1:00a	346	110	456
1:00-2:00a	558	106	664
2:00-3:00a	555	108	663
3:00-4:00a	552	109	661
4:00-5:00a	550	113	663
5:00-6:00a	555	123	678
6:00-7:00a	592	159	751
7:00-8:00a	645	181	826
8:00-9:00a	700	205	905
9:00-10:00a	755	208	963
10:00-11:00a	510	210	720
11:00-12:00p	541	211	752
12:00-1:00p	557	212	769
1:00-2:00p	571	217	788
2:00-3:00p	581	214	795
3:00-4:00p	586	206	792
4:00-5:00p	590	200	790
5:00-6:00p	572	200	772
6:00-7:00p	540	175	715
7:00-8:00p	516	158	674
8:00-9:00p	490	149	639
9:00-10:00p	470	141	611
10:00-11:00p	456	138	594
11:00-12:00a	430	135	565

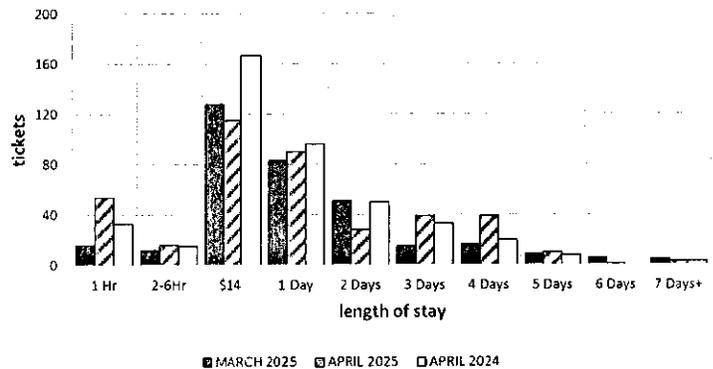
UNION STATION GARAGE OCCUPANCY REPORT



1132 Available Spaces

Transient Length of Stay	MARCH 2025 # of Tickets	APRIL 2025 # of Tickets	APRIL 2024 # of Tickets
1 Hr \$3.00	16	54	33
2Hrs - 6 Hrs	12	16	15
\$15.00 Max	128	115	167
1 Day \$16 - \$19	83	90	96
2 Days \$20 - \$38	51	28	50
3 Days \$39 - \$57	15	39	33
4 Days \$58 - \$76	17	39	20
5 Days \$77 - \$95	9	10	8
6 Days \$96 - \$114	6	1	0
>7 Days > \$114	5	3	3
Total	342	395	425
Avg Ticket =	\$27.56	\$27.64	\$23.19
Revenue	\$ 9,425.00	\$ 10,918.00	\$ 9,854.00

Transient Length of Stay

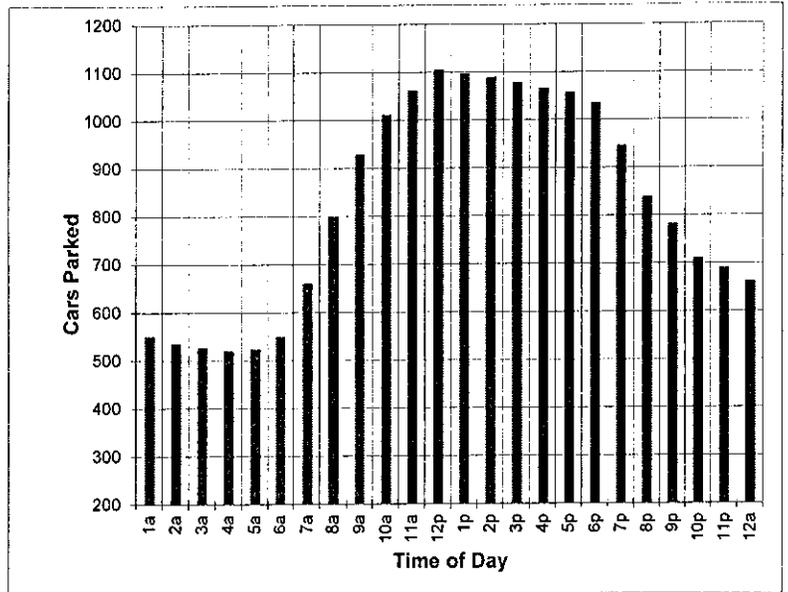


Length of Stay	APRIL 2025 # of Tickets	APRIL 2025 % of Total
1 Hr \$3.00	54	0.14
2Hrs - 6 Hrs	16	0.04
\$15.00 Max	115	0.29
1 Day \$16 - \$19	90	0.23
2 Days \$20 - \$38	28	0.07
3 Days \$39 - \$57	39	0.10
4 Days \$58 - \$76	39	0.10
5 Days \$77 - \$95	10	0.03
6 Days \$96 - \$114	1	0.00
>7 Days > \$114	3	0.01
Total	395	

APRIL 22, 2025
Tuesday

Time of Day	Tickets	Keycards	Total
00:00-1:00a	418	133	551
1:00-2:00a	409	127	536
2:00-3:00a	402	125	527
3:00-4:00a	396	125	521
4:00-5:00a	396	128	524
5:00-6:00a	409	140	549
6:00-7:00a	480	180	660
7:00-8:00a	598	201	799
8:00-9:00a	689	240	929
9:00-10:00a	770	242	1012
10:00-11:00a	818	244	1062
11:00-12:00p	863	243	1106
12:00-1:00p	856	240	1096
1:00-2:00p	848	242	1090
2:00-3:00p	835	243	1078
3:00-4:00p	833	234	1067
4:00-5:00p	826	231	1057
5:00-6:00p	807	229	1036
6:00-7:00p	744	202	946
7:00-8:00p	665	174	839
8:00-9:00p	615	167	782
9:00-10:00p	556	154	710
10:00-11:00p	540	150	690
11:00-12:00a	515	146	661

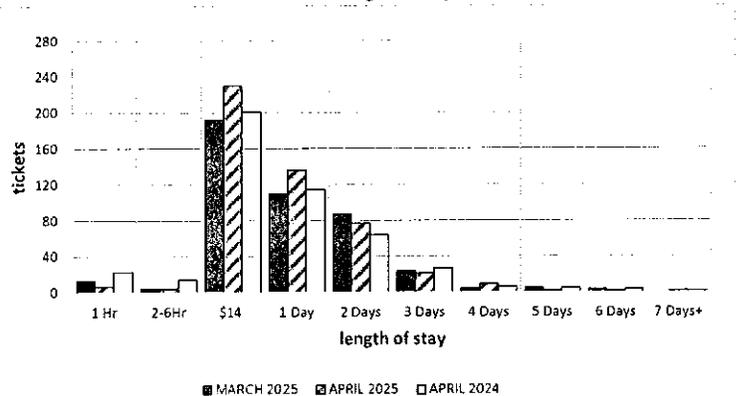
UNION STATION GARAGE OCCUPANCY REPORT



1132 Available Spaces

Transient Length of Stay	MARCH 2025 # of Tickets	APRIL 2025 # of Tickets	APRIL 2024 # of Tickets
1 Hr \$3.00	13	7	23
2Hrs - 6 Hrs	4	4	14
\$15.00 Max	192	230	201
1 Day \$16 - \$19	109	136	114
2 Days \$20 - \$38	87	77	64
3 Days \$39 - \$57	24	21	27
4 Days \$58 - \$76	4	9	6
5 Days \$77 - \$95	5	2	5
6 Days \$96 - \$114	3	1	3
>7 Days > \$114	0	2	1
Total	441	489	458
Avg Ticket =	\$22.90	\$22.17	\$20.61
Revenue	\$ 10,099.00	\$ 10,839.00	\$ 9,438.00

Transient Length of Stay

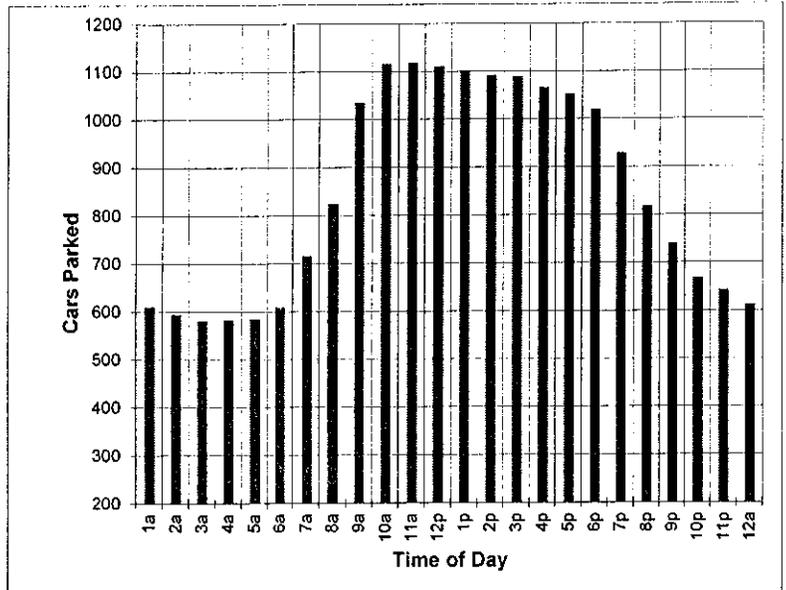


Length of Stay	APRIL 2025 # of Tickets	APRIL 2025 % of Total
1 Hr \$3.00	7	0.01
2Hrs - 6 Hrs	4	0.01
\$15.00 Max	230	0.47
1 Day \$16 - \$19	136	0.28
2 Days \$20 - \$38	77	0.16
3 Days \$39 - \$57	21	0.04
4 Days \$58 - \$76	9	0.02
5 Days \$77 - \$95	2	0.00
6 Days \$96 - \$114	1	0.00
>7 Days > \$114	2	0.00
Total	489	

APRIL 23, 2025
Wednesday

Time of Day	Tickets	Keycards	Total
00:00-1:00a	468	142	610
1:00-2:00a	457	137	594
2:00-3:00a	445	137	582
3:00-4:00a	445	138	583
4:00-5:00a	446	139	585
5:00-6:00a	461	148	609
6:00-7:00a	527	189	716
7:00-8:00a	615	209	824
8:00-9:00a	790	246	1036
9:00-10:00a	869	246	1115
10:00-11:00a	865	254	1119
11:00-12:00p	858	253	1111
12:00-1:00p	850	252	1102
1:00-2:00p	836	256	1092
2:00-3:00p	837	252	1089
3:00-4:00p	830	236	1066
4:00-5:00p	821	231	1052
5:00-6:00p	793	227	1020
6:00-7:00p	734	195	929
7:00-8:00p	657	161	818
8:00-9:00p	590	150	740
9:00-10:00p	526	142	668
10:00-11:00p	503	139	642
11:00-12:00a	472	140	612

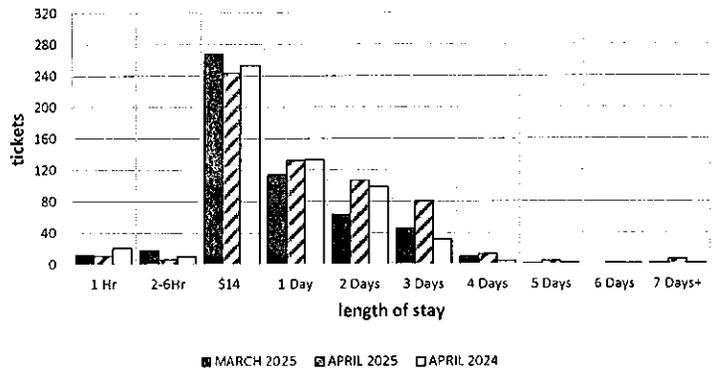
UNION STATION GARAGE OCCUPANCY REPORT



1132 Available Spaces

Transient Length of Stay	MARCH 2025 # of Tickets	APRIL 2025 # of Tickets	APRIL 2024 # of Tickets
1 Hr \$3.00	12	11	21
2Hrs - 6 Hrs	18	6	10
\$15.00 Max	268	244	253
1 Day \$16 - \$19	114	132	133
2 Days \$20 - \$38	63	107	99
3 Days \$39 - \$57	46	80	32
4 Days \$58 - \$76	10	13	4
5 Days \$77 - \$95	1	4	2
6 Days \$96 - \$114	0	2	1
>7 Days > \$114	2	6	1
Total	534	605	556
Avg Ticket =	\$22.88	\$27.22	\$20.53
Revenue	\$ 12,219.00	\$ 16,469.00	\$ 11,414.00

Transient Length of Stay

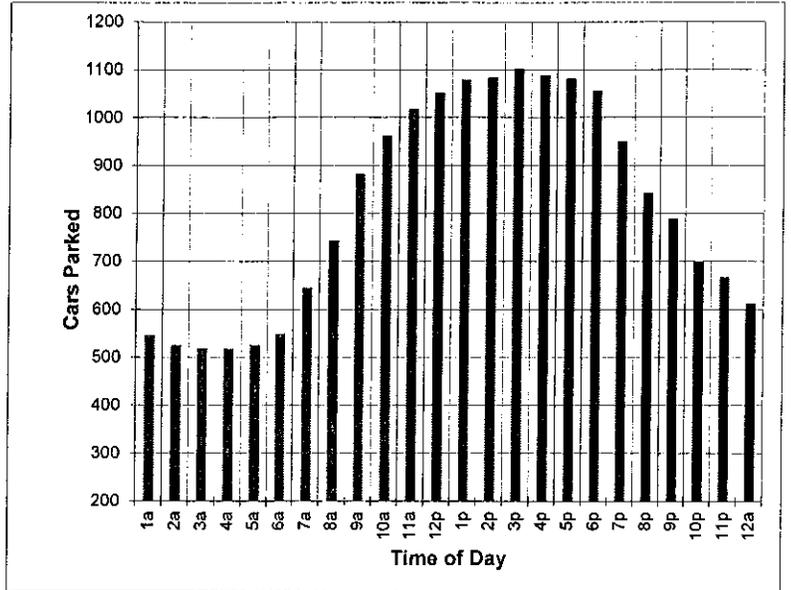


Length of Stay	APRIL 2025 # of Tickets	APRIL 2025 % of Total
1 Hr \$3.00	11	0.02
2Hrs - 6 Hrs	6	0.01
\$15.00 Max	244	0.40
1 Day \$16 - \$19	132	0.22
2 Days \$20 - \$38	107	0.18
3 Days \$39 - \$57	80	0.13
4 Days \$58 - \$76	13	0.02
5 Days \$77 - \$95	4	0.01
6 Days \$96 - \$114	2	0.00
>7 Days > \$114	6	0.01
Total	605	

APRIL 24, 2025
Thursday

Time of Day	Tickets	Keycards	Total
00:00-1:00a	408	138	546
1:00-2:00a	389	136	525
2:00-3:00a	381	138	519
3:00-4:00a	380	138	518
4:00-5:00a	385	141	526
5:00-6:00a	396	153	549
6:00-7:00a	456	189	645
7:00-8:00a	546	198	744
8:00-9:00a	663	220	883
9:00-10:00a	740	222	962
10:00-11:00a	796	222	1018
11:00-12:00p	828	224	1052
12:00-1:00p	857	222	1079
1:00-2:00p	858	226	1084
2:00-3:00p	879	223	1102
3:00-4:00p	870	218	1088
4:00-5:00p	867	215	1082
5:00-6:00p	840	216	1056
6:00-7:00p	771	179	950
7:00-8:00p	681	162	843
8:00-9:00p	634	155	789
9:00-10:00p	563	138	701
10:00-11:00p	530	137	667
11:00-12:00a	482	131	613

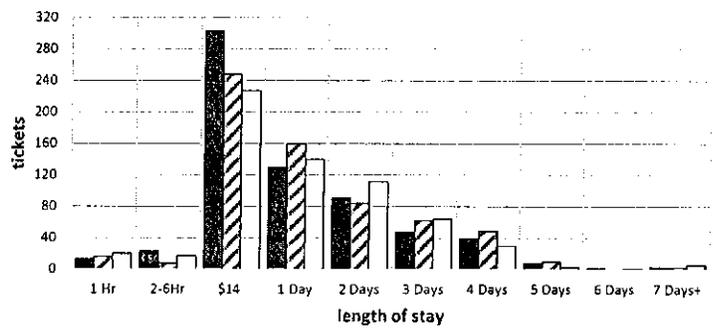
UNION STATION GARAGE OCCUPANCY REPORT



1132 Available Spaces

Transient Length of Stay	MARCH 2025 # of Tickets	APRIL 2025 # of Tickets	APRIL 2024 # of Tickets
1 Hr \$3.00	13	16	20
2Hrs - 6 Hrs	23	8	17
\$15.00 Max	303	248	227
1 Day \$16 - \$19	129	160	140
2 Days \$20 - \$38	91	84	112
3 Days \$39 - \$57	47	62	64
4 Days \$58 - \$76	39	49	30
5 Days \$77 - \$95	8	10	3
6 Days \$96 - \$114	1	0	1
>7 Days > \$114	3	3	6
Total	657	640	620
Avg Ticket =	\$26.00	\$27.85	\$25.58
Revenue	\$ 17,081.00	\$ 17,827.00	\$ 15,862.00

Transient Length of Stay



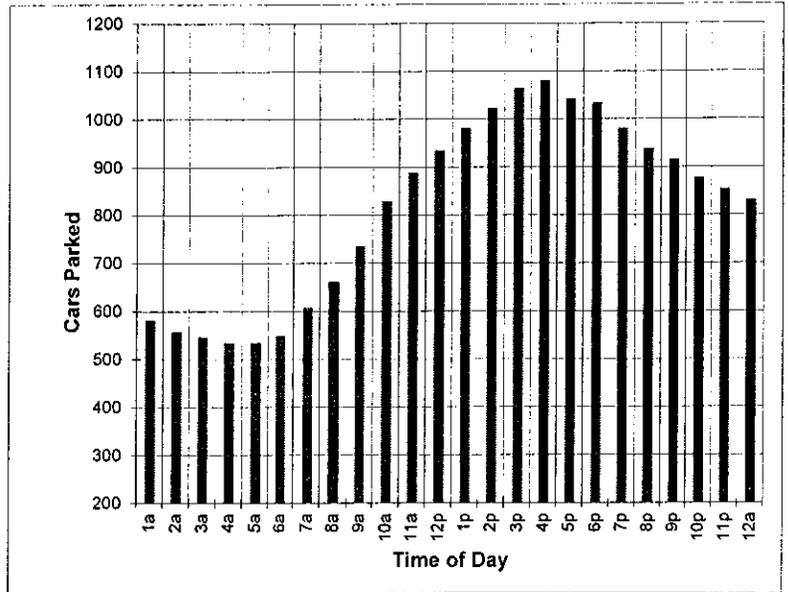
■ MARCH 2025 ▨ APRIL 2025 □ APRIL 2024

Length of Stay	APRIL 2025 # of Tickets	APRIL 2025 % of Total
1 Hr \$3.00	16	0.03
2Hrs - 6 Hrs	8	0.01
\$15.00 Max	248	0.39
1 Day \$16 - \$19	160	0.25
2 Days \$20 - \$38	84	0.13
3 Days \$39 - \$57	62	0.10
4 Days \$58 - \$76	49	0.08
5 Days \$77 - \$95	10	0.02
6 Days \$96 - \$114	0	0.00
>7 Days > \$114	3	0.00
Total	640	

APRIL 25, 2025
Friday

Time of Day	Tickets	Keycards	Total
00:00-1:00a	453	129	582
1:00-2:00a	436	121	557
2:00-3:00a	427	119	546
3:00-4:00a	414	121	535
4:00-5:00a	415	120	535
5:00-6:00a	421	128	549
6:00-7:00a	451	156	607
7:00-8:00a	501	161	662
8:00-9:00a	565	171	736
9:00-10:00a	655	174	829
10:00-11:00a	713	176	889
11:00-12:00p	756	179	935
12:00-1:00p	799	182	981
1:00-2:00p	842	182	1024
2:00-3:00p	884	180	1064
3:00-4:00p	916	164	1080
4:00-5:00p	880	162	1042
5:00-6:00p	881	153	1034
6:00-7:00p	845	136	981
7:00-8:00p	810	129	939
8:00-9:00p	793	123	916
9:00-10:00p	759	118	877
10:00-11:00p	739	115	854
11:00-12:00a	720	112	832

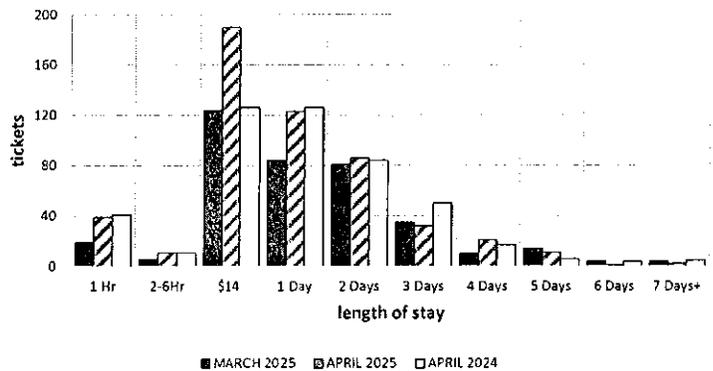
UNION STATION GARAGE OCCUPANCY REPORT



1132 Available Spaces

Transient Length of Stay	MARCH 2025 # of Tickets	APRIL 2025 # of Tickets	APRIL 2024 # of Tickets
1 Hr \$3.00	19	39	41
2Hrs - 6 Hrs	6	11	11
\$15.00 Max	124	190	126
1 Day \$16 - \$19	84	123	126
2 Days \$20 - \$38	81	86	84
3 Days \$39 - \$57	35	32	50
4 Days \$58 - \$76	10	21	17
5 Days \$77 - \$95	14	11	6
6 Days \$96 - \$114	4	1	4
>7 Days > \$114	4	2	5
Total	381	516	470
Avg Ticket =	\$28.64	\$24.43	\$25.26
Revenue	\$ 10,913.00	\$ 12,607.00	\$ 11,872.00

Transient Length of Stay

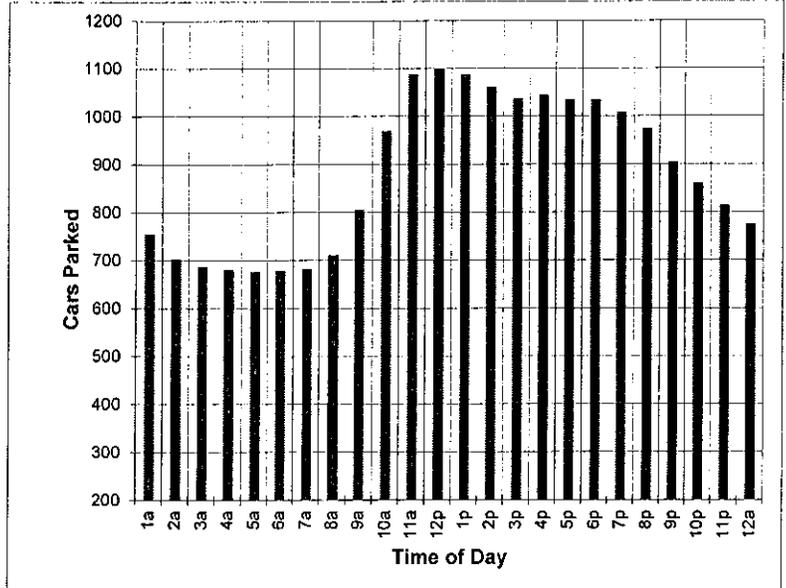


Length of Stay	APRIL 2025 # of Tickets	APRIL 2025 % of Total
1 Hr \$3.00	39	0.08
2Hrs - 6 Hrs	11	0.02
\$15.00 Max	190	0.37
1 Day \$16 - \$19	123	0.24
2 Days \$20 - \$38	86	0.17
3 Days \$39 - \$57	32	0.06
4 Days \$58 - \$76	21	0.04
5 Days \$77 - \$95	11	0.02
6 Days \$96 - \$114	1	0.00
>7 Days > \$114	2	0.00
Total	516	

APRIL 26, 2025
Saturday

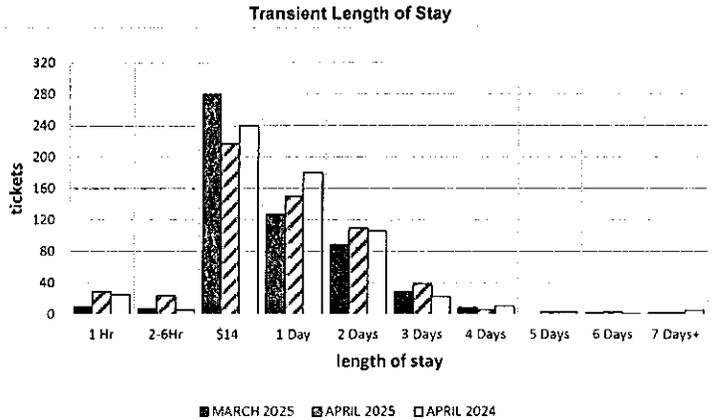
Time of Day	Tickets	Keycards	Total
00:00-1:00a	641	114	755
1:00-2:00a	594	109	703
2:00-3:00a	578	109	687
3:00-4:00a	572	108	680
4:00-5:00a	567	109	676
5:00-6:00a	569	110	679
6:00-7:00a	570	112	682
7:00-8:00a	597	114	711
8:00-9:00a	688	117	805
9:00-10:00a	853	117	970
10:00-11:00a	972	116	1088
11:00-12:00p	982	116	1098
12:00-1:00p	972	116	1088
1:00-2:00p	950	112	1062
2:00-3:00p	923	114	1037
3:00-4:00p	932	112	1044
4:00-5:00p	922	113	1035
5:00-6:00p	924	110	1034
6:00-7:00p	901	108	1009
7:00-8:00p	866	109	975
8:00-9:00p	795	109	904
9:00-10:00p	751	109	860
10:00-11:00p	707	107	814
11:00-12:00a	670	104	774

UNION STATION GARAGE OCCUPANCY REPORT



1132 Available Spaces

Transient Length of Stay	MARCH 2025 # of Tickets	APRIL 2025 # of Tickets	APRIL 2024 # of Tickets
1 Hr \$3.00	10	29	25
2Hrs - 6 Hrs	8	24	6
\$15.00 Max	280	217	240
1 Day \$16 - \$19	127	150	180
2 Days \$20 - \$38	89	110	106
3 Days \$39 - \$57	29	39	23
4 Days \$58 - \$76	9	6	11
5 Days \$77 - \$95	0	3	3
6 Days \$96 - \$114	2	3	1
>7 Days > \$114	2	2	5
Total	556	583	600
Avg Ticket =	\$21.85	\$22.52	\$21.70
Revenue	\$ 12,147.00	\$ 13,130.00	\$ 13,020.00



Length of Stay	APRIL 2025 # of Tickets	APRIL 2025 % of Total
1 Hr \$3.00	29	0.05
2Hrs - 6 Hrs	24	0.04
\$15.00 Max	217	0.37
1 Day \$16 - \$19	150	0.26
2 Days \$20 - \$38	110	0.19
3 Days \$39 - \$57	39	0.07
4 Days \$58 - \$76	6	0.01
5 Days \$77 - \$95	3	0.01
6 Days \$96 - \$114	3	0.01
>7 Days > \$114	2	0.00
Total	583	

INCIDENTS – Union Station Building and Garage – April 2025

DATE & TIME	TYPE	DESCRIPTION	POLICE CALLED	MEDICAL ASSISTANCE REQUIRED
		LOCATION:		
4.1.25 430am	Medical	<u>USB Main Concourse – Lobby</u> EMS responded for general health concern		Yes
4..1.25 1130am	Other Criminal Activity – Trespass	<u>USB Main Concourse – Lobby and Tunnel</u> [REDACTED] entered and initially refused to leave the station during her period of suspension.		
4.2.25 530am	Medical – Overdose	<u>USB – Front of the Station</u> Patron reported an unresponsive person in front of the station. EMS responded, administered Narcan, and transported the subject.		Yes
4.3.25 935pm	Medical	<u>USB – Front of the Station</u> EMS responded for an unresponsive subject in front of the station. Unknown medical		Yes
4.4.25 9am	Other Criminal Activity – Trespass	<u>USB Main Concourse – Restroom and Tunnel</u> [REDACTED] was in the station in violation of her suspension and refused to leave. Amtrak PD assisted with her removal.	Amtrak PD	
4.4.25 1035am	Other Criminal Activity – Trespass	<u>USB Main Concourse – Lobby</u> [REDACTED] was in the station in violation of his suspension. He left when he noticed security and PD	NHPD	
4.4.25 345pm	Disorderly Conduct	<u>USB Main Concourse – Sbarro Pizza</u> Male created a disturbance when his cc was declined.		
4.5.25 12am	Disorderly Conduct	<u>USB Tunnel and Platform</u> A subject know as [REDACTED] was reportedly involved in a disturbance on a train and was subsequently located in the tunnel while the station was closed. He was told to leave and created a disturbance refusing. NHPD responded and located the subject on the platform and removed him from the property.		NHPD
4.7.25 1pm	Other Criminal Activity – Trespass	<u>USB Main Concourse – Lobby and Front of Station</u> [REDACTED] was trespassing and told to leave.		
4.7.25 230pm	Other Criminal Activity - Trespass	<u>USB Main Concourse – Lobby</u> [REDACTED] was trespassing and found panhandling in the lobby and was told to leave.		
4.7.25 640pm	Medical	<u>USB Main Concourse – Lobby</u> EMS responded for a sick call		Yes
4.7.25 730pm	Medical – Overdose	<u>USB Main Concourse – Restroom</u> EMS responded for a male OD in the restroom		Yes
4.8.25 635am	Other Criminal Activity – Drug use	<u>USB Main Concourse – Restroom</u> [REDACTED] was suspended when found ingesting suspected narcotics in the restroom.		
4.8.25 1234pm	Misc. Other – Damage to Vehicle	<u>USB – Front of Station</u> A patron opened a car door into another car causing damage. NHPD responded to investigate	NHPD	
4.8.25 1130pm	Medical	<u>USB Main Concourse – Lobby</u> EMS responded for a patron with chest pain		Yes
4.9.25 140am	Medical	<u>USB Front of Station</u> EMS responded for an unknown medical.		Yes

4.9.25 635am	Medical/Trespass	USB Main Concourse – Lobby [REDACTED] was found in the lobby and told to leave. He requested medical so EMS responded		Yes
4.9.25 545am	Misc. Other – Code of Conduct	USB Main Concourse – Lobby A subject known as [REDACTED] was suspended for sleeping and being disruptive when told to leave.		
4.9.25 935pm	Misc. Other – Code of Conduct	USB Main Concourse – Lobby A subject know as [REDACTED] was suspended for sleeping and being disruptive when advised to leave.		
4.10.25 1240am	Medical	USB Front of the Station EMS responded for a male sick call. 2 nd night in a row		Yes
4.10.25 350am	Disorderly Conduct	USB Main Concourse – Lobby and Front of Station A female who was not identified was camping in front of the station and entered when unauthorized and refused to leave creating a disturbance. She did leave prior to being issued a suspension notice.		
4.10.25 1215pm	Other Criminal Activity – Trespass	USB West Parking Lot Robert Moye was trespassing and told to leave.		
4.11.25 105am	Medical	USB Front of the Station EMS responded for a pain complaint		Yes
4.11.25 450pm	MVA	USB Front of the Station Minor collision between 2 vehicle. NHPD investigated	NHPD	
4.12.25 11pm	Medical	USB Main Concourse – Lobby EMS responded for a patron experiencing chest pains.		Yes
4.13.25 1135pm	Other Criminal Activity – Drug Use	USB Main Concourse – Men's Restroom A male was in the stall and appeared to be engaging in drug activity. He left when security contacted him.		
4.13.25 1120pm	Misc. Other – Code Conduct (Sleeping)	USB Main Concourse – Woman's Restroom Woman found sleeping in stall. Left when roused.		
4.14.25 1215am	Medical – (Intoxicated)	USB – Platform MTAPD/Amtrak PD requested EMS for an intoxicated subject. Subject refused and was escorted out.	MTAPD Amtrak PD	Yes
4.14.25 4am	Misc. Other – CofC (drug activity)	USB Main Concourse – Lobby Male from 4.13 returned to the station and was suspended.		
4.14.25 315pm	Misc. Other – CofC (sleeping)	USB Main Concourse – Lobby Female was suspended for sleeping.		
4.16.25 12pm	Other Criminal Activity – Trespass	USB Main Concourse – Lobby [REDACTED] was told to leave as she was trespassing.		
4.17.25 510am	Disorderly Conduct	USB Main Concourse – Lobby [REDACTED] a suspended subject returned to the station to take a train and created a disturbance. NHPD responded and she was escorted to the train.	NHPD	
4.17.25 4am	Misc. Other – CofC (sleeping)	USB Main Concourse – Lobby [REDACTED] was suspended for sleeping and refusing to put his shoes on.		
4.17.25 405am	Disorderly Conduct	USB Main Concourse – Lobby A male created a disturbance and refused to leave. He then requested an ambulance but left prior to EMS and PD arrival.	NHPD	
4.17.25 915am	Misc. Other – CofC (sleeping)	USB Main Concourse – Lobby Female was suspended for sleeping.		
4.17.25 315pm	Disorderly Conduct	USB Main Concourse – Lobby 2 males were involved in a physical altercation which was broken up by NHPA Staff. They left prior to PD being called.		
4.17.25 245am	Misc. Other – CofC (sleeping)	USB Main Concourse – Lobby [REDACTED] was suspended for sleeping on the windowsill out front.		

4.18.25 915am	Other Criminal Activity – trespass	<u>USB Main Concourse – Lobby</u> A subject who was suspended returned to the station and was told to leave,		
4.18.25 505pm	Disorderly Conduct	<u>USB Main Concourse – Lobby</u> An intoxicated subject was disruptive and NHPD requested EMS for detox.	NHPD	Yes
4.18.25 645pm	Medical	<u>USB Main Concourse – Lobby</u> EMS responded for a pain complaint		Yes
4.21.25 345pm	Disorderly Conduct	<u>USB – Level 3 West Tenant Space and Rear West Stairs</u> [REDACTED] made his way to the 3 rd floor and was granted access to the tenant space. He undressed in the bathroom and walked out naked and was located in the stairwell. He declined medical attention and was suspended.	NHPD	Yes
4.22.25 11am	Disorderly Conduct	<u>USB Main Concourse – Woman's Restroom and Hallway</u> A female subject created a disturbance after leaving her cell phone in the bathroom.		
4.23.25 1245am	Medical	<u>USB – Front of the Station</u> EMS responded for a pain complaint		Yes
4.23.25 2am	Medical	<u>USB – Front of the Station</u> EMS responded for a sick patron complaint		Yes
4.23.25 815am	Misc. Other – COMPASS	<u>USB Main Concourse – Lobby</u> COMPASS and Liberty were requested for a subject who appeared to be recently displaced.		
4.23.25 130pm	Medical	<u>USB Main Concourse – Lobby</u> EMS responded for a sick patron complaint		Yes
4.23.25 555pm	Medical	<u>USB Main Concourse – Lobby</u> EMS responded for a pain complaint		Yes
4.24.25 110am	Medical	<u>USB – Front of the Station</u> EMS responded for a known subject who called for medical.		Yes
4.24.25 8am	Other Criminal Activity – Trespass	<u>USB Main Concourse – Lobby</u> [REDACTED] returned to the station and was presented his suspension notice and left.		
4.24.25 1230pm	Medical	<u>USB Main Concourse – Lobby</u> Amtrak PD requested EMS for a patron pain complaint	Amtrak PD	Yes
4.25.25 205pm	Disorderly Conduct	<u>USB Main Concourse – Lobby and Rear of Station</u> [REDACTED] was found behind the station in an unauthorized area. He was disruptive and walked inside the building swearing and initially refusing to leave. He was suspended and left.		
4.25.25 245pm	Medical	<u>USB Main Concourse – Lobby</u> A known subject requested medical attention for a pain complaint and then refused to go to the hospital.		Yes
4.28.25 915am	Disorderly Conduct	<u>USB Main Concourse – Dunkin</u> Dunkin employees complained of a disruptive patron who tried to pay with a card that was not authorized and then was threatening toward staff. The subject was told to leave and security issued a suspension notice.		
4.28.25 915am	Disorderly Conduct	<u>USB Main Concourse – Dunkin</u> A Dunkin employee complained that a patron was disruptive and threatening toward them on April 24. The patron left and was not identified.		
4.28.25 915am	Medical – Intoxicated	<u>USB Main Concourse – Lobby</u> NHPD assisted with and requested EMS for a subject who appeared to be intoxicated and had an open alcoholic beverage	NHPD	Yes
4.28.25 915am	Medical – Outreach	<u>USB Main Concourse – Lobby</u> DMHAS, EMS, NHPD, and local outreach all responded to the station for a known subject who went to the hospital	NHPD DMHAS Outreach	Yes

4.30.25 425am	Misc. Other – CofC Violation – Sleeping	USB Main Concourse – Lobby A known subject was suspended for sleeping.		
		LOCATION: UNION STATION GARAGE		
4.3.25 535am	Other Criminal Activity – Attempted Theft	USG Level 1 – Bike Shelter NHPA staff encountered a subject trying to steal a bike that was chained to the rack. The subject fled	NHPD	
4.23.25 645pm	MVA	USG – Surface Lot A patron reported damage to their vehicle while it was parked in the lot that appeared to be caused by another vehicle. NHPD responded to investigate.	NHPD	

NEW HAVEN PARKING AUTHORITY
 Union Station Consolidated
 For Fiscal Year Through April 30, 2025
 (Management Use Only)

	CURRENT					YEAR-TO-DATE				
	ACTUAL	BUDGET	VAR. B/W	ACT LAST YR	VAR. B/W	ACTUAL	BUDGET	VAR. B/W	ACT LAST YR	VAR. B/W
REVENUE										
Monthly Parking Revenue	43,068	43,359	(291)	43,650	(582)	428,724	433,590	(4,866)	427,164	1,560
Transient Parking Revenue	409,472	402,948	6,524	365,153	44,319	3,975,996	3,665,983	310,013	3,552,452	423,544
Validation Revenue	0	0	0	0	0	0	0	0	0	0
Rental Income	132,064	132,300	(236)	128,572	3,491	1,320,636	1,323,000	(2,364)	1,285,723	34,913
Administrative Income	0	0	0	0	0	0	0	0	0	0
Special Events Income	0	0	0	0	0	0	0	0	0	0
Valet Revenue	0	0	0	0	0	0	0	0	0	0
Advertising Revenue	0	0	0	0	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0	0	0	0	0
Revenue Due City of New Haven	40	4,020	(3,980)	40	0	1,060	40,200	(39,140)	270	790
Billed Expense Revenue	0	0	0	0	0	0	0	0	0	0
Total Revenue	584,643	582,627	2,016	537,415	47,228	5,726,416	5,462,773	263,643	5,265,610	460,806
EXPENSES										
Personnel:										
Administration Salaries - Straight-time	27,231	29,883	2,652	25,269	(1,962)	277,930	298,441	21,511	284,895	6,964
Administration Salaries - Overtime	493	1,347	854	1,136	644	16,473	16,450	(23)	15,825	(648)
Cashiers Salaries - Straight-time	13,043	12,782	(261)	11,869	(1,174)	127,886	130,499	2,613	122,642	(5,044)
Cashiers Salaries - Overtime	138	767	629	766	628	4,324	7,827	3,503	7,549	3,225
Maintenance Salaries - Straight-time	30,028	33,638	3,610	28,920	(1,108)	326,765	340,292	13,527	318,460	(8,305)
Maintenance Salaries - Overtime	2,732	3,144	412	7,195	4,463	42,386	34,568	(7,828)	65,268	22,882
Security Salaries - Straight-time	46,963	47,654	691	47,025	4,463	534,964	489,714	(45,150)	483,641	(51,223)
Security Salaries - Overtime	11,130	8,492	(2,638)	7,259	61	80,044	87,295	7,241	109,956	29,912
Benefits	108,003	111,146	3,143	97,586	(10,417)	1,064,072	1,062,411	(1,661)	1,005,236	(58,835)
Total Personnel	239,762	248,853	9,091	227,025	(12,737)	2,474,345	2,468,477	(5,868)	2,413,474	(61,071)
Operating:										
Security/Traffic Control	13,774	19,243	5,469	24,008	10,234	173,685	197,205	23,520	154,885	(18,800)
Utilities	50,069	46,472	(3,597)	34,100	(15,970)	561,246	480,386	(100,880)	380,621	(180,625)
Service Agreements	15,468	14,718	(750)	14,297	(1,170)	145,713	146,966	1,243	143,685	(2,028)
Professional Services	4,513	5,455	942	9,745	5,232	78,854	55,815	(23,039)	75,626	(3,228)
Repairs and Maintenance	17,405	28,155	10,750	21,437	4,031	369,220	299,550	(69,670)	251,806	(117,413)
Insurance - Liability	29,573	30,761	1,188	23,488	(6,085)	297,973	307,610	9,637	235,390	(62,584)
Building & Land Rental	0	0	0	0	0	0	0	0	0	0
Uniforms	6,398	1,992	(4,406)	4,922	(1,476)	36,380	21,189	(15,191)	23,214	(13,166)
Tickets and Tags	1,427	340	(1,087)	660	(767)	6,301	3,400	(2,901)	4,188	(2,114)
Supplies	15,284	16,865	1,581	13,040	(2,244)	125,853	165,600	39,747	139,552	13,699
Bank Fees	16,969	15,526	(1,043)	15,405	(1,164)	164,547	155,260	(9,287)	142,368	(22,179)
Contracted Snow Removal	0	0	0	0	0	37,394	150,000	112,606	30,688	(6,706)
Administrative Expenses	108,966	101,310	(7,656)	100,992	(7,974)	1,061,515	1,013,092	(48,423)	1,011,816	(49,699)
Valet Expense	0	0	0	0	0	0	0	0	0	0
Other Expenses	14,064	13,097	(967)	12,441	(1,623)	208,338	134,170	(74,168)	131,362	(76,976)
Total Operating Expenses	293,511	293,934	423	274,534	(18,976)	3,267,019	3,110,213	(156,806)	2,725,200	(541,819)
Total Expenses	535,272	542,787	9,515	501,559	(31,713)	5,741,564	5,578,690	(162,874)	5,138,674	(602,890)
NET OPERATING INCOME	51,371	39,840	11,531	35,866	15,515	(15,148)	(115,917)	100,769	126,936	(142,084)

NEW HAVEN PARKING AUTHORITY
 Union Station Building
 For Fiscal Year Through April 30, 2025
 (Management Use Only)

	CURRENT				YEAR-TO-DATE				
	ACTUAL	BUDGET	VAR B/W	ACT LAST YR	ACTUAL	BUDGET	VAR B/W	ACT LAST YR	VAR B/W
REVENUE									
Monthly Parking Revenue	0	0	0	0	0	0	0	0	0
Transient Parking Revenue	0	0	0	0	0	0	0	0	0
Validation Revenue	0	0	0	0	0	0	0	0	0
Rental Income	132,064	132,300	(236)	128,572	1,320,636	1,323,000	(2,364)	1,285,723	34,913
Administrative Income	0	0	0	0	0	0	0	0	0
Special Events Income	0	0	0	0	0	0	0	0	0
Valet Revenue	0	0	0	0	0	0	0	0	0
Advertising Revenue	0	0	0	0	0	0	0	0	0
Other Revenue	0	4,000	(4,000)	0	600	40,000	(39,400)	0	600
Revenue Due City of New Haven	0	0	0	0	0	0	0	0	0
Billed Expense Revenue	0	0	0	0	0	0	0	0	0
Total Revenue	132,064	136,300	(4,236)	128,572	1,321,236	1,363,000	(41,764)	1,285,723	35,513
EXPENSES									
Personnel:									
Administration Salaries - Straight-time	15,576	17,156	1,580	14,417	157,316	172,718	15,402	163,308	5,992
Administration Salaries - Overtime	186	624	438	434	6,504	6,375	(129)	6,303	(201)
Cashiers Salaries - Straight-time	0	0	0	0	0	0	0	0	0
Cashiers Salaries - Overtime	0	0	0	0	0	0	0	0	0
Maintenance Salaries - Straight-time	24,268	25,877	1,609	22,075	253,120	264,062	10,942	242,115	(1,005)
Maintenance Salaries - Overtime	2,264	2,585	321	6,545	40,211	28,823	(11,388)	58,204	17,993
Security Salaries - Straight-time	33,850	32,269	(1,581)	30,041	360,980	332,672	(28,308)	327,354	(33,626)
Security Salaries - Overtime	7,808	5,808	(2,000)	4,360	53,952	59,881	5,929	78,783	22,830
Benefits	66,487	68,092	1,605	59,703	663,150	655,110	(8,040)	629,695	(33,455)
Total Personnel	150,439	152,411	1,972	137,576	1,535,232	1,519,641	(15,591)	1,503,760	(31,471)
Operating:									
Security/Traffic Control	13,774	19,243	5,469	24,008	173,665	197,205	23,520	154,885	(18,800)
Utilities	36,507	34,732	(1,775)	26,164	418,496	355,608	(62,888)	300,922	(117,574)
Service Agreements	10,067	9,002	(1,065)	8,743	91,198	90,251	(947)	86,973	(4,225)
Professional Services	3,568	3,142	(426)	8,523	67,985	32,200	(35,785)	63,059	(4,926)
Repairs and Maintenance	13,676	22,730	9,054	15,047	290,325	245,300	(45,025)	218,196	(72,129)
Insurance - Liability	9,039	9,392	353	7,542	91,072	93,920	2,848	75,561	(15,511)
Building & Land Rental	0	0	0	0	0	0	0	0	0
Uniforms	4,397	1,278	(3,119)	3,536	25,739	13,594	(12,145)	16,239	(9,500)
Tickets and Tags	0	0	0	0	0	0	0	0	0
Supplies	9,347	11,400	2,053	8,553	92,044	106,300	14,256	97,905	5,861
Bank Fees	0	0	0	0	0	0	0	0	0
Contracted Snow Removal	0	0	0	0	16,827	70,000	53,173	13,809	(3,018)
Administrative Expenses	67,185	58,655	(8,530)	60,453	629,415	586,550	(42,865)	608,894	(20,521)
Valet Expense	0	0	0	0	0	0	0	0	0
Other Expenses	12,564	11,497	(1,067)	10,829	193,065	115,970	(77,095)	116,402	(76,663)
Total Operating Expenses	180,124	181,071	947	175,396	2,039,852	1,906,898	(182,954)	1,752,846	(337,006)
Total Expenses	330,563	333,482	2,919	312,974	3,625,084	3,426,539	(198,545)	3,256,507	(368,477)
NET OPERATING INCOME	(198,499)	(197,182)	(1,317)	(184,401)	(2,303,848)	(2,063,539)	(240,309)	(1,970,884)	(332,964)

NEW HAVEN PARKING AUTHORITY
 Union Station Garage
 For Fiscal Year Through April 30, 2025
 (Management Use Only)

	CURRENT				YEAR-TO-DATE				
	ACTUAL	BUDGET	VAR B/W	ACT LAST YR	ACTUAL	BUDGET	VAR B/W	ACT LAST YR	VAR B/W
REVENUE									
Monthly Parking Revenue	43,068	43,359	(291)	43,650	428,724	433,590	(4,866)	427,164	1,560
Transient Parking Revenue	409,472	402,948	6,524	365,153	3,975,996	3,665,983	310,013	3,552,452	423,544
Validation Revenue	0	0	0	0	0	0	0	0	0
Rental Income	0	0	0	0	0	0	0	0	0
Administrative Income	0	0	0	0	0	0	0	0	0
Special Events Income	0	0	0	0	0	0	0	0	0
Valet Revenue	0	0	0	0	0	0	0	0	0
Advertising Revenue	0	0	0	0	0	0	0	0	0
Other Revenue	40	20	20	40	460	200	260	270	190
Revenue Due City of New Haven	0	0	0	0	0	0	0	0	0
Billed Expense Revenue	0	0	0	0	0	0	0	0	0
Total Revenue	452,580	446,327	6,253	408,843	4,405,180	4,099,773	305,407	3,979,887	425,293
EXPENSES									
Personnel:									
Administration Salaries - Straight-time	8,330	9,126	796	7,875	84,682	90,127	5,445	85,622	2,139
Administration Salaries - Overtime	223	545	322	462	7,099	8,251	1,152	8,753	(335)
Cashiers Salaries - Straight-time	13,043	12,782	(261)	11,869	127,686	130,499	2,813	122,642	(5,044)
Cashiers Salaries - Overtime	198	767	629	766	4,324	7,827	3,503	7,549	3,225
Maintenance Salaries - Straight-time	5,747	5,852	105	4,700	57,926	57,647	(279)	56,977	(949)
Maintenance Salaries - Overtime	420	377	(43)	649	2,128	3,876	1,748	6,601	4,473
Security Salaries - Straight-time	12,708	14,912	2,204	16,338	167,613	182,247	(15,366)	148,689	(18,924)
Security Salaries - Overtime	3,322	2,684	(638)	2,931	25,124	27,404	2,280	31,799	8,675
Benefits	36,987	38,461	1,474	34,293	349,156	361,723	12,567	331,048	(18,109)
Total Personnel	80,919	85,506	4,587	79,903	825,738	839,601	13,863	798,890	(26,848)
Operating:									
Security/Traffic Control	0	0	0	0	0	0	0	0	0
Utilities	12,047	10,531	(1,516)	7,935	122,417	92,668	(29,749)	79,470	(42,947)
Service Agreements	4,865	5,050	185	4,823	49,396	50,045	649	49,661	265
Professional Services	516	1,930	1,414	868	6,581	19,785	13,204	8,429	1,848
Repairs and Maintenance	2,120	4,230	2,110	2,880	62,192	42,300	(19,892)	24,119	(38,073)
Insurance - Liability	20,317	21,144	827	15,795	204,711	211,440	6,729	158,314	(46,397)
Building & Land Rental	0	0	0	0	0	0	0	0	0
Uniforms	2,000	630	(1,370)	1,386	10,640	6,702	(3,938)	6,975	(3,665)
Tickets and Tags	1,427	340	(1,087)	660	6,301	3,400	(2,901)	4,188	(2,114)
Supplies	5,936	4,675	(1,261)	3,445	33,537	49,200	15,663	39,188	5,651
Bank Fees	16,569	15,526	(1,043)	15,405	164,547	155,260	(9,287)	142,368	(22,179)
Contracted Snow Removal	0	0	0	0	16,827	70,000	53,173	13,809	(3,018)
Administrative Expenses	36,883	38,585	1,702	36,882	390,529	385,842	(4,687)	363,210	(27,319)
Valet Expense	0	0	0	0	0	0	0	0	0
Other Expenses	926	900	(26)	832	9,513	11,209	1,697	8,807	(706)
Total Operating Expenses	103,606	103,541	(65)	90,879	1,077,193	1,097,842	20,649	898,539	(178,654)
Total Expenses	194,525	189,047	4,522	170,782	1,902,931	1,937,443	34,512	1,897,429	(205,502)
NET OPERATING INCOME	258,054	257,280	10,774	238,061	2,502,249	2,162,330	339,919	2,282,457	219,791

NEW HAVEN PARKING AUTHORITY
NEW HAVEN POLICE DEPARTMENT CHARGES
UNION STATION
APR 2025

INVOICE DATE	DATE OF SERVICE	HOURS	COST
Rev Mar accrual	Mar 15,24,29-31	38	(\$3,877.14)
4/1/25	Mar 23,24,25,29	22	\$2,244.66
4/8/25	Mar 30,31, Apr 2-5	46	\$4,693.38
4/15/25	Apr 6,8-12	38	\$3,877.14
4/22/25	Apr 13,17-19	32	\$4,081.36
Apr accrual	Apr 20,24,28	24	\$2,754.90
			<u>\$13,774.30</u>

**NEW HAVEN PARKING AUTHORITY
UNION STATION INVOICE BY GL ACCOUNT
APR 2025**

<u>P&L LINE</u>	<u>ACCT NBR</u>	<u>AMOUNT</u>
Admin Salaries-ST	5000	27,231
Admin Salaries-OT	5005	493
Cashiers Salaries-ST	5040	13,043
Cashiers Salaries-OT	5045	138
Maintenance Salaries-ST	5010	30,028
Maintenance Salaries-OT	5015	2,732
Security Salaries-ST	5030	46,964
Security Salaries-OT	5035	11,130
<u>Benefits</u>		
Payroll - Other	5100	4,165
Holiday Pay	5110	5,555
Sick Pay	5120	6,058
Vacation Pay	5130	4,875
Medical Insurance	5200	59,025
Life Insurance	5205	0
Retirement	5210	26,327
Benefits-Other	5220	0
Payroll Taxes	5230	1,998
Total Benefits		<u>108,003</u>
<u>Utilities</u>		
Natural Gas	5310	3,000
Electricity-generation	5320	18,668
Electricity-distribution	5321	25,694
Water	5350	968
Telephone-land lines	5370	159
Telephone-Cellular	5372	0
Internet	5374	411
Fuel Oil	5380	0
Sewage	5390	1,169
Total Utilities		<u>50,069</u>
<u>Service Agreements</u>		
Maintenance	6120	1,198
Extermination	6121	0
Elevators	6160	3,520
Generators	6161	0
Air Conditioners	6162	3,585
Escalators	6163	1,830
Automatic Doors	6164	0
Boilers	6165	163
Fire Alarm	6167	2,977
Revenue Control	6169	2,195
Total Service Agreements		<u>15,468</u>
<u>Professional Services</u>		
Payroll Processing	6124	0

Other Prof. Fees	6125	3,108
Other Contractual Services	6135	75
Temporary Help	6140	0
Accounting/Auditing	6150	124
Legal	6155	1,206
Total Professional Services		4,513
<u>Repairs and Maintenance</u>		
Office Equipment	5410	0
Revenue Control Equipment	5450	1,511
Glass	5455	575
Plumbing	5460	325
Lighting/Electrical	5462	117
Signs	5464	0
Structures	5477	1,368
Window Cleaning	5478	0
Cleaning Equipment	5479	1,206
Elevators	5481	4,793
Communication Equipment	5482	0
Vehicles	5483	373
Other Equipment	5484	(934)
Escalators	5491	8,071
Total Repairs and Maintenance		17,405
Insurance	5638	29,573
Uniforms	5586	6,398
Tickets and Tags	5573	1,427
<u>Supplies</u>		
General Office	5520	483
Field	5521	231
Signage	5565	0
Cleaning	5568	7,876
Grounds	5571	131
Sand/Salt	5572	0
Ice Melt	5574	599
Other	5575	5,689
Gasoline	5930	275
Total Supplies		15,284
<u>Bank Fees</u>		
Service Fees	7040	0
Credit Card Fees	7060	16,569
Total Bank Fees		16,569
Contracted Snow Removal	6070	0
Admin Expenses	7150	108,966
Valet Expense	6030	0
<u>Other Expenses</u>		
Equipment Rental	5756	5,413
Advertising	5810	863
Mileage	5910	0
Travel Fares	5920	0
Lodging	5940	0

Meals & Entertainment	5950	0
General Meetings	6010	0
Professional Development	6020	0
Incinerator/Trash Removal	6105	7,734
Management Fees	6110	0
Security/Traffic Control	6145	13,774
Books & Subscriptions	7010	0
Postage Due	7020	0
Professional Dues	7030	0
Purchase Discount Account	7080	0
Bad Debt Expense	7090	0
Miscellaneous Expense	7099	54
Total Other Expenses		<u>27,838</u>

TOTAL EXPENSES		<u><u>533,272</u></u>
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**UNION STATION PROFESSIONAL SERVICES
APR 2025**

Union Station Building - 50014

<u>6125 - Other Professional Fees</u>		
Happy Or Not	411.88	Complaint and customer feedback system
Desman Inc	530.42	Condition Survey
Mascola	557.41	Domain name renewal
Michael Robinson	800.00	Archive /organize engineering documents
Total	<u>2,299.71</u>	

<u>6150 - Accounting/Auditing</u>		
TM Byxbee Co PC	62.00	Audit Services
Total	<u>62.00</u>	

<u>6155 - Legal</u>		
Cohen and Wolf	1,206.00	Attorney Services
Total	<u>1,206.00</u>	

Union Station Building Total 3,567.71

State Street Station - 50017

<u>6125 - Other Professional Fees</u>		
Desman Inc	353.75	Condition Survey
Total	<u>353.75</u>	

<u>6135 - Other Contractual Services</u>		
Transportation General	75.00	Dispatch Fees
Total	<u>75.00</u>	

<u>6155 - Legal</u>		
n/a	0.00	
Total	<u>0.00</u>	

State Street Station Total 428.75

Union Station Garage - 50020

<u>6125 - Other Professional Fees</u>		
Desman Inc	454.38	Condition Survey
Total	<u>454.38</u>	

<u>6150 - Accounting/Auditing</u>		
TM Byxbee Co PC	62.00	Audit Services
Total	<u>62.00</u>	

Union Station Garage Total 516.38

USTC Total 4,512.84

NEW HAVEN PARKING AUTHORITY - UNION STATION TRANSPORTATION CENTER
 INCOME STATEMENT VARIANCE REPORT
 MONTH OF APR 2025

Uniform cost up at all locations (allocated) due to Emblem charges of at least \$1900 and Lost Uniform charges of at least \$1850.

	ACTUAL	BUDGET	VARIANCE	REASON
UNION STATION BUILDING				
Security-OT	7,808	5,808	(2,000)	One-half full-timer was removed during the budget process, no change made at location. Extra Sat/Sun 4p-mid and 12a-8a shifts. New hire training charged here.
Outside Security	13,774	19,243	5,469	March overaccrued - coverage is not necessarily daily.
R&M	13,676	22,730	9,054	Plumbing down \$3700, lighting/electrical down \$2000, structures down \$1500 and other down \$9400, partly offset by escalators up \$4100, elevators up \$800 and cleaning up \$900.
Uniforms	4,397	1,278	(3,119)	See above.
Admin Exp	67,185	58,655	(8,530)	Mar expenses over budget, notably R&M (due to urgent driveway pothole repairs, and high elevator and escalator repairs).
UNION STATION GARAGE				
Transient Rev	409,472	402,948	6,524	Volume up 6% to last year and up 5% to last month.
Security-ST	12,708	14,912	2,204	No open shifts. Overtime utilized to cover PTO. Lower rate employees worked about 100 hours.
R&M	2,120	4,230	2,110	Elevators down \$500, structures down \$500, vehicles down \$300, cleaning equip down \$700, and other down \$400, partly offset by revenue control equip up \$500.



New Haven Union Station Capital Projects Status Report – May 28, 2025

Project Number	Project Name	Status	Next Action
23-009	Repairs and Improvements at Union Station Parking Garage (SOG)	Construction contract was awarded to low bidder on March 24, 2025.	Issue Notice to Proceed with construction once all award documents have been received.
23-020	Architectural Repairs and Improvements at Union Station Building (SOG)	Construction contract was awarded to low bidder on April 24, 2025.	Issue Notice to Proceed with construction once all award documents have been received.
23-051	Enabling Project – Phase 1	Design team is progressing the Design Development phase; some revisions to the scope are being discussed. On-site meeting with Amtrak was held on March 25, 2025. Last met with City reps on February 6, 2025 at MEP meeting to discuss their geothermal program. Twice-monthly meetings with OC representatives are conducted.	In design development phase. Some options for restaurants/food service, ticket windows, security/info desk, and public restrooms are being discussed with the OC.

Project Number	Project Name	Status	Next Action
23-054	Interior Wayfinding	The 90% draft design progress set review meeting was held on April 11, 2025. Finalizing bid documents for construction.	Prepare final draft bid documents for review once bidding schedule is determined.
25-001	Condition Surveys for FY 25/26	Condition survey reports are complete and have been distributed to the OC.	Program projects for advancement based on funding availability.
Work by others:			
20-021	Amtrak Ticket Window Modifications	Amtrak is obtaining start-up documents from their new contractor.	Amtrak to provide required project documents. Consider any conflicts with Enabling Project.
23-043	NHPA 2 nd Floor East Office Fit-out	Design is in progress.	Submit design for review by CTDOT once ready.

JMS 5-20-2025