



AGENDA
OPERATIONS COMMITTEE MEETING
May 28, 2025
1:00 PM
This will be a Hybrid Meeting Held via Zoom
and in person at NHPA's office at 232 George Street

Join Zoom Meeting

<https://us06web.zoom.us/j/89022701218?pwd=h1f3UAbAaDHmws6OKSYrHBhYWo26iJ.1&from=addon>

Meeting ID: 890 2270 1218

Passcode: 631441

One tap mobile

+13092053325,,89022701218#,,, *631441# US

+13126266799,,89022701218#,,, *631441# US (Chicago)

Find your local number: <https://us06web.zoom.us/u/kb8PvnaVC3>

I. CALL TO ORDER

II. PUBLIC COMMENT

Please notify Fortunata Houde (fhoude@nhparking.com) in advance if you have a desire to speak during the Public Comment section or on a specific agenda item.

Please Note: This will be a remote meeting. Any member of the public may request, in writing, a physical location and any electronic equipment necessary to attend the meeting in real time no later than twenty-four (24) hours prior to the meeting. Said individual shall have the same opportunities to provide comment or otherwise participate in the meeting as would be afforded if the meeting was held in person with the following exception: Under law, if such person loses the ability to participate because of an interruption, failure or degradation of such person's connection to the meeting by electronic equipment, the committee is not required to adjourn or postpone the meeting. Access can be from anywhere by an electronic device that has Zoom program at the address provided above in the Agenda Notice or by phone at the number set forth above in the Agenda Notice.

III. APPROVAL OF THE MINUTES

Approval of the Minutes from the April 28, 2025 Operations Committee Meeting

IV. BUDGET FY 2025-2026

Brief presentation of Budget Draft V4

V. APPROVAL OF MOTIONS OF THE OPERATIONS COMMITTEE

- A. Motion to authorize amendments to the professional service agreements for the four current active capital projects at New Haven Union Station to increase on-site oversight services for each project to full-time as directed by CTDOT; and to establish a full-time construction project manager to supervise and coordinate the multitude of active and planned construction projects at Union Station.**
- B. Motion to approve the Operating Committee Budget (V4), related Assumptions, Capital Plan and Rates for fiscal year July 1, 2025 through June 30, 2026.**

VI. MONTHLY STATION AND PARKING MANAGER REPORTS

NHPA Campus Manager Monthly Presentation

- Operations**
- Finance**
- Capital Projects**
- Review of REST program report**
- New items this month**

VII. CAMPUS PROJECTS

Enabling Project – Phase 1 #23-051

**Design direction given at May 9th meeting with May 30th follow-up planned
Critical Path largely is Amtrak relocation**

Station – State of Good Repair #23-020

**OC awarded the construction contract to low bidder at the April meeting.
Contractor to provide required documentation, including schedule**

Garage – State of Good Repair #23-009

**OC awarded the construction contract to low bidder at the March meeting.
Contractor to provide required documentation, including schedule**

Interior Wayfinding #23-054

**The 90% draft design progress set review meeting was held on April 11, 2025
Finalizing bid documents for construction & request guidance on bid timeline**

East Lot

**RFQ closed May 2024 and the RFP is ongoing
Soil borings completed**

West Lot #0301-0562

**CTDOT 30% design meetings held December 2024 and February 2025
Soil borings completed**

VIII. MONTHLY BROKERAGE MANAGER REPORT

- Rail Providers relocation design allowances included in Enabling Project RFP**
- Amtrak last meeting held on March 25 and lease renewal options for Amtrak PD and Luggage services are now critical path for enabling project team**
- All concession and office sublease agreements on month-to-month at Station**
- BESB to be offered ROFR for spaces redesigned by #23-051**
- NHPA meeting with City of New Haven to review office lease template for on-site offices**

IX. NEW / OLD BUSINESS

- Security Plan and Facility Emergency Plan out for signature**
- Budget V4 communicated to OC in preparation for May 28th OC meeting**
- Table Top Exercise with Emergency Operations Center and first responders being planned through City of New Haven Office of Emergency Management**

X. EXECUTIVE SESSION

- Not Anticipated to be Used**

XI. ADJOURNMENT & CAMPUS TOUR (FOLLOWING)