



AGENDA
OPERATIONS COMMITTEE MEETING
April 28, 2025
1:00 PM
This will be a Hybrid Meeting Held via Zoom
and in person at NHPA's office at 232 George Street

Join Zoom Meeting

<https://us06web.zoom.us/j/89022701218?pwd=h1f3UAbAaDHmws6OKSYrHBhYWo26iJ.1&from=addon>

Meeting ID: 890 2270 1218

Passcode: 631441

One tap mobile

+13092053325,,89022701218#,,, *631441# US

+13126266799,,89022701218#,,, *631441# US (Chicago)

Find your local number: <https://us06web.zoom.us/j/89022701218?pwd=h1f3UAbAaDHmws6OKSYrHBhYWo26iJ.1&from=addon>

I. CALL TO ORDER

II. PUBLIC COMMENT

Please notify Fortunata Houde (fhoude@nhparking.com) in advance if you have a desire to speak during the Public Comment section or on a specific agenda item.0020

Please Note: This will be a remote meeting. Any member of the public may request, in writing, a physical location and any electronic equipment necessary to attend the meeting in real time no later than twenty-four (24) hours prior to the meeting. Said individual shall have the same opportunities to provide comment or otherwise participate in the meeting as would be afforded if the meeting was held in person with the following exception: Under law, if such person loses the ability to participate because of an interruption, failure or degradation of such person's connection to the meeting by electronic equipment, the committee is not required to adjourn or postpone the meeting. Access can be from anywhere by an electronic device that has Zoom program at the address provided above in the Agenda Notice or by phone at the number set forth above in the Agenda Notice.

III. APPROVAL OF THE MINUTES

Approval of the Minutes from the February 24 and March 24, 2025 Operations Committee Meetings

IV. BUDGET FY 2025-2026

Brief presentation of Budget Draft V3

V. APPROVAL OF MOTIONS OF THE OPERATIONS COMMITTEE

- A. To ratify approval of Security Plan – March 2025 update**
- B. To ratify approval of Facility Emergency Plan – March 2025 update**
- C. Motion to enter into an Agreement with Frank Capasso & Sons, Inc. for Architectural Repairs and Improvements at the Union Station Building, New Haven, Connecticut, NHPA Project #23-020**

VI. MONTHLY STATION AND PARKING MANAGER REPORTS

NHPA Campus Manager Monthly Presentation

- Operations**
- Finance**
- Capital Projects**
- Review of REST program report**
- New items this month**

VII. CAMPUS PROJECTS

Enabling Project – Phase 1 #23-051

- 100% schematic design drawings were presented and discussed at April 4 and April 11 meetings**
- Critical Path decisions needed for May 5th meeting**

Station – State of Good Repair #23-020

- Three bids were received on March 19, 2025**
- Motion to award construction contract on April OC meeting agenda**

Garage – State of Good Repair #23-009

- OC awarded the construction contract to low bidder at the March meeting**
- Contractor to provide required documentation, including schedule**

Interior Wayfinding #23-054

- The 90% draft design progress set review meeting was held on April 11, 2025**
- Finalizing bid documents for construction & request guidance on bid timeline**

East Lot

- RFQ closed May 2024 and the RFP is ongoing**
- Soil borings completed**

West Lot #0301-0562

- CTDOT 30% design meetings held December 2024 and February 2025**
- Soil borings completed**

VIII. MONTHLY BROKERAGE MANAGER REPORT

- Rail Providers relocation design allowances included in Enabling Project RFP**
- Amtrak last meeting held on March 25 and lease renewal options for police and baggage services are now critical path for enabling project team**
- Awaiting comments from BESB and all agreements on Month-to-Month at Station**
- NHPA meeting with City of New Haven to review office lease template for manager**

IX. NEW / OLD BUSINESS

- Security Plan draft approved in concept at April 3rd meeting of OC members, to be finalized for ratification at April 28th OC meeting**
- Facility Emergency Plan draft approved in concept at April 3rd meeting of OC members, to be finalized for ratification at April 28th OC meeting**
- Budget V3 and Annual Condition Survey Reports communicated to OC in preparation for April 28th OC meeting**
- Cyber Security Assessment for Union Station has been shared with NHPA IT vendor for action as needed**
- Table Top Exercise with Emergency Operations Center and first responders being planned through City of New Haven Office of Emergency Management**

X. EXECUTIVE SESSION

- Not Anticipated to be Used**

XI. ADJOURNMENT & CAMPUS TOUR (FOLLOWING)