



**UNION STATION  
PARTNERSHIP**  
NEW HAVEN

**AGENDA  
OPERATIONS COMMITTEE MEETING  
January 23, 2025  
2:00 PM**

***This will be a Hybrid Meeting Held via Zoom  
and in person at NHPA's office at 232 George Street***

Join Zoom Meeting  
<https://us06web.zoom.us/j/88967199615?pwd=TFdS4DGKk1WTiByezgRGVjnuTFKg50.1&from=addon>

Meeting ID: 889 6719 9615  
Passcode: 131600

One tap mobile  
+13126266799,,88967199615#,,,,\*131600# US  
+16469313860,,88967199615#,,,,\*131600# US

Dial by your location  
+1 929 205 6099 US (New York)  
Find your local number:  
<https://us06web.zoom.us/j/kc6Eq2DDCa>

**I. CALL TO ORDER**

**II. PUBLIC COMMENT**

Please notify Fortunata Houde ([fhoude@nhparking.com](mailto:fhoude@nhparking.com)) in advance if you have a desire to speak during the Public Comment section or on a specific agenda item.

*Please Note:* This will be a remote meeting. Any member of the public may request, in writing, a physical location and any electronic equipment necessary to attend the meeting in real time no later than twenty-four (24) hours prior to the meeting. Said individual shall have the same opportunities to provide comment or otherwise participate in the meeting as would be afforded if the meeting was held in person with the following exception: Under law, if such person loses the ability to participate because of an interruption, failure or degradation of such person's connection to the meeting by electronic equipment, the committee is not required to adjourn or postpone the meeting. Access can be from anywhere by an electronic device that has Zoom program at the address provided above in the Agenda Notice or by phone at the number set forth above in the Agenda Notice.

**III. APPROVAL OF THE MINUTES**

**Approval of the Minutes from the December 18, 2024 Operations Committee Meeting**

**IV. APPROVAL OF MOTIONS OF THE OPERATIONS COMMITTEE**

**None anticipated**

## **V. MONTHLY STATION AND PARKING MANAGER REPORTS**

State of Good Repair projects – Engineer’s Opinion of Probable Construction Cost

-Desman and NHPA

NHPA Campus Manager Monthly Presentation

-Operations

-Finance

-Capital Projects

-New items this month

## **VI. CAMPUS PROJECTS**

**Enabling Project – Phase 1 #23-051**

**Kick off held 12/12/24**

**Draft designs presented 1/17/25 for comment**

**Next meeting of subcommittee scheduled for 2/7/25**

**SHPO page turn meeting scheduled for 2/20/25**

**Station – State of Good Repair #23-020**

**Final comments/approvals received, and wages will be requested from DOL**

**Ready to bid after 23-009**

**Garage – State of Good Repair #23-009**

**Final comments/approvals received, and wages received from DOL**

**Ready to bid by 1/31/25**

**Interior Wayfinding #23-054**

**Final design review meeting held 12/2/24**

**Finalizing bid documents for construction**

**East Lot**

**RFQ closed May 15, 2024**

**RFP ongoing**

**West Lot #0301-0562**

**CTDOT 30% design kick-off held on 12/3/24**

**30% design 2nd meeting 2/14/25**

## **VII. MONTHLY BROKERAGE MANAGER REPORT**

**-Rail Providers relocation design included in Enabling Project RFP**

**-Amtrak next meeting scheduled for January 29 at 9:00 AM**

**-NHPA meeting with City of New Haven to review office lease template**

**-BESB spaces needs meeting 12/5/24, awaiting comments from BESB**

**-Month-to-Month agreements in place for all Leaseholds at Union Station**

## **VIII. NEW / OLD BUSINESS**

**-Security Plan draft sent to OC 11/18/24 - follow-up meeting held on 1/8/25 to review CTDOT's comments and finalize, updated draft due for February Security meeting**

**-Facility Emergency Plan draft sent to OC on 11/18/24 – follow-up meeting held on 1/8/25 to review CTDOT's comments and finalize, updated draft due for February Security meeting**

**-Homeland Security Walk-Through & Cyber Security Assessment for Union Station 1/29/25**

**-Table Top Exercise with Emergency Operations Center and first responders**

**-Union Station will join City of New Haven and participate in International Holocaust Remembrance Day 1/27/25**

## **IX. EXECUTIVE SESSION**

**-Not Anticipated to be Used**

## **X. ADJOURNMENT & CAMPUS TOUR (FOLLOWING)**