



**UNION STATION  
PARTNERSHIP**  
NEW HAVEN



OPERATIONS COMMITTEE  
50 UNION AVENUE, NEW HAVEN, CONNECTICUT 06519

November 22, 2024

**NOTICE OF MEETING**

**A Meeting of the New Haven Union Station Partnership Operations Committee for Union Station Transportation Center will be held on Monday, November 25, 2024 at 1:00 PM via Zoom teleconference and at New Haven Parking Authority/Park New Haven's Office on 232 George Street. The Agenda for this meeting is attached.**



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50 UNION AVENUE, NEW HAVEN, CONNECTICUT 06519

**AGENDA**  
**OPERATIONS COMMITTEE MEETING**  
**November 25, 2024**  
**1:00 PM**  
*This will be a Hybrid Meeting Held via Zoom  
and in person at NHPA's office at 232 George Street*

Dear Operations Committee Members:

You are invited to a Zoom webinar

**Topic: OPERATIONS COMMITTEE MEETING**

**Time: November 25, 2024 at 1:00 PM Eastern Time (US and Canada)**

<https://us06web.zoom.us/j/94312621748?pwd=UnhvUTQxVINmeUZNRWMyenFPMIMxUT09>

Topic: Union Station Partnership / Operations Committee

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

Meeting ID: 943 1262 1748

Passcode: 906094

One tap mobile

+13126266799,,94312621748#,,,,\*906094# US (Chicago)

+19292056099,,94312621748#,,,,\*906094# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

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Find your local number: <https://us06web.zoom.us/j/94312621748?pwd=UnhvUTQxVINmeUZNRWMyenFPMIMxUT09>

## **I. CALL TO ORDER**

## **II. PUBLIC COMMENT**

Please notify Fortunata Houde ([fhoude@nhparking.com](mailto:fhoude@nhparking.com)) in advance if you have a desire to speak during the Public Comment section or on a specific agenda item.

*Please Note:* This will be a remote meeting. Any member of the public may request, in writing, a physical location and any electronic equipment necessary to attend the meeting in real time no later than twenty-four (24) hours prior to the meeting. Said individual shall have the same opportunities to provide comment or otherwise participate in the meeting as would be afforded if the meeting was held in person with the following exception: Under law, if such person loses the ability to participate because of an interruption, failure or degradation of such person's connection to the meeting by electronic equipment, the committee is not required to adjourn or postpone the meeting. Access can be from anywhere by an electronic device that has Zoom program at the address provided above in the Agenda Notice or by phone at the number set forth above in the Agenda Notice.

## **III. APPROVAL OF THE MINUTES**

**-Approval of the Minutes from the October 28, 2024 Operations Committee Meeting**

## **IV. APPROVAL OF MOTIONS OF THE OPERATIONS COMMITTEE**

## **V. MONTHLY REPORTS**

**NHPA Campus Manager monthly presentation**

- Operations**
- Finance**
- Capital Projects**
- New items this month**

## **VI. LEASING AND TENANT UPDATES**

**-Rail Providers relocation design included in Enabling Project RFP**

**-Amtrak meeting held 10/16/24, follow-up continues**

**-BESB toured 4/22/24, awaiting new request for additional footprint**

**-Union Pizza – met to discuss trade name change**

**-Month-to-Month agreements in place for all Leaseholds at Union Station**

## **VII. NEW BUSINESS**

- Sump pumps in tunnel**
- Enabling Project Kick-off Meeting Scheduled for December 12 at 10:00 AM**
- Directed Customer Service/Security Patrols for retail spaces**
- Traffic counter at 1 Union Avenue (see presentation)**
- Holiday Décor Refresh, Trees planted on Union Avenue, Fire Hydrant Refreshed**

## **VIII. OLD BUSINESS**

- Security Plan draft sent to OC for review 11/18/24**
- Facility Emergency Plan draft sent to OC for review 11/18/24**
- State Street Mural progress in presentation**
- Wayfinding final review meeting 12/2/24**
- West Lot design kick-off 12/3/24**
- East Lot RFP submission review ongoing**
- Capital Projects Manager hiring is ongoing**
- NHPD hired for support during high-traffic holiday season**

## **IX. EXECUTIVE SESSION**

- Not Anticipated to be Used**

## **X. ADJOURNMENT & CAMPUS TOUR (FOLLOWING)**