



**AGENDA**  
**NEW HAVEN UNION STATION PARTNERSHIP**  
**OPERATIONS COMMITTEE**  
**MEETING**  
**July 20, 2023**  
**1:00 PM**

***This will be a Hybrid Meeting Held via Zoom  
and in person at NHPA's office at 232 George Street***

**Dear Operations Committee Members:**

**You are invited to a Zoom webinar**

**Topic: OPERATIONS COMMITTEE MEETING**

**Time: July 20, 2023 at 1:00 PM Eastern Time (US and Canada)**

<https://us06web.zoom.us/j/94312621748?pwd=UnhvUTQxVINmeUZNRWMyenFPMIMxUT09>

Topic: Union Station Partnership / Operations Committee

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

Meeting ID: 943 1262 1748

Passcode: 906094

One tap mobile

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Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

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+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

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Passcode: 906094

Find your local number: <https://us06web.zoom.us/u/kejRC7d3CX>

## **I. CALL TO ORDER**

## **II. PUBLIC COMMENT**

Please notify Fortunata Houde ([fhoude@nhparking.com](mailto:fhoude@nhparking.com)) in advance if you have a desire to speak during the Public Comment section or on a specific agenda item.

***Please Note:*** This will be a remote meeting. Any member of the public may request, in writing, a physical location and any electronic equipment necessary to attend the meeting in real time no later than twenty-four (24) hours prior to the meeting. Said individual shall have the same opportunities to provide comment or otherwise participate in the meeting as would be afforded if the meeting was held in person with the following exception: Under law, if such person loses the ability to participate because of an interruption, failure or degradation of such person's connection to the meeting by electronic equipment, the committee is not required to adjourn or postpone the meeting. Access can be from anywhere by an electronic device that has Zoom program at the address provided above in the Agenda Notice or by phone at the number set forth above in the Agenda Notice.

## **III. APPROVAL OF THE MINUTES**

**-Approval of Minutes from the June 28, 2023 Operations Committee Meeting**

## **IV. APPROVAL OF MOTIONS OF THE OPERATIONS COMMITTEE**

**A. Motion to Approve a Professional Services Agreement with Desman, Inc. to Conduct the Annual Condition Surveys and Inspections of Union Station Garage, Union Station Building and State Street Station Facilities for FY2023/2024 for Capital Budget Preparation for FY2024/2025.**

**B. Motion to Approve a Professional Services Agreement with Desman, Inc. to Provide Professional Design and Engineering Services for Interior Wayfinding Signage at Union Station Building, NHPA Project #23-054.**

**C. Motion to Approve a Professional Services Agreement with Desman, Inc. to Provide Professional Engineering and Architectural Services for Enabling Project – Phase I at Union Station Building, NHPA Project #23-051.**

## **V. OPERATIONS REPORT**

**-Monthly Reports  
-Monthly Security Meeting Update**

## **VI. FINANCIAL REPORT**

**-Monthly Report**

## **VII. CAPITAL REPORT**

**-Capital Projects**

## **VIII. LEASING AND TENANT UPDATES**

- New Haven Parking Authority's New Lease on 2<sup>nd</sup> Floor East**
- Month-to-Month Agreements for all Concessions and Office Holders**
- Webster Bank Vacated Corner ATM**
- Rail Providers to Provide Leasing Needs to NHPA for New Leases to be Considered**

## **IX. NEW BUSINESS**

**-Weekend Security Positions/Additional Police Services**

## **X. OLD BUSINESS**

- Real Estate Brokerage RFP, CTDOT is Reviewing**
- Press Event for East Lot RFI, Zoning, SOGR, and Bonding**
- New Revenue Initiatives**
- Livery/M7 Agreement with TGI for service at State Street Station utilizing lower limits of liability**

## **XI. EXECUTIVE SESSION**

**-Not Anticipated to be Utilized**

## **XII. ADJOURNMENT & CAMPUS TOUR (FOLLOWING)**